



PUBLIC NOTICE
HUACHUCA CITY TOWN COUNCIL
MEETS
THURSDAY, JULY 25, 2019, AT 7:00PM
HUACHUCA CITY TOWN HALL-500 N. GONZALES BLVD. HUACHUCA CITY,
AZ 85616

AGENDA

A. Call to Order

Mayor

- Pledge of Allegiance
- Roll Call and Ascertain Quorum
- Invocation-

Any prayer/invocation that may be offered before the start of regular Council business shall be the voluntary offering of a private citizen, for the benefit of the Council and the citizens present. The views or beliefs expressed by the prayer/invocation speaker have not been previously reviewed or approved by the Council, and the Council does not endorse the religious beliefs or views of this, or any other speaker. A list of volunteers is maintained by the Town Clerk's Office and interested persons should contact the Town Clerk's Office for further information.

B. Call to the Public

Mayor

A.R.S. 38-431.01 states the Public Body may make an open call to the public during a public meeting, subject to reasonable time, place and manner restrictions, to allow individuals to address the public body on any issue within the jurisdiction of the Public Body. At the conclusion of an open call to the public, individual members of the Public Body may respond to criticism made by those who have addressed the Public Body, may ask staff to review a matter or may ask that a matter be put on a future agenda. However, members of the Public Body shall not discuss or take legal action on matters raised during an open call to the public unless the matters are properly noticed for discussion and legal action.

C. Consent Agenda

Mayor

All items listed in the Consent Agenda are considered routine matters and will be enacted by one motion of the Council. There will be no separate discussion of these items unless a Member of the Town Council requests that an item or items be removed for discussion. Council Members may ask questions without the removal of the item from the Consent Agenda. Items removed from the Consent Agenda are considered in their normal sequence as listed on the agenda, unless called out of sequence.

- C.1 Consider approval of the minutes of the Council meeting held on July 11, 2019.
- C.2 Consider approval of the minutes of the Executive session held on July 11, 2019.

- C.3 Consider approval of the minutes of the Council work session on July 11, 2019.
- C.4 Consider approval of the Payment Approval Report in the amount of \$ **227,774.07**
- C.5 Authorize the declaration as surplus property the following items, to be sold by auction or otherwise disposed of in accordance with Town Policy:
 - a. Caterpillar 613 Water-Pull VIN# 79V22844

D. Unfinished Business before the Council

Mayor

Public comment will be taken at the beginning of each agenda item, after the subject has been announced by the Mayor and explained by staff. Any citizen who wishes, may speak one time for five minutes on each agenda item before or after Council discussion. Questions from Council Members, however, may be directed to staff or a member of the public through the Mayor at any time.

- D.1 Discussion and/or Action [Mayor Wallace]: The Council might vote to go into Executive [closed] session, pursuant to A.R.S. 38-431.03(A) (3) & (4), for legal advice concerning the settlement agreement with Dusk till Dawn and acquisition of the property. The Council might adopt amendments to the settlement agreement and might authorize procurement of additional environmental consulting and testing services. Any formal action on this item will be taken in open session.
- D.2 Discussion only [Mayor Wallace]: Amendment of the School Road agreement with Tombstone Unified School District, which was adopted by the Town and then amended by Resolution 2019-13, in an effort to resolve an easement dispute with the District. The amendment might include the Town agreeing to add gravel to the parking area within the easement.

E. New Business before the Council

Mayor

Public comment will be taken at the beginning of each agenda item, after the subject has been announced by the Mayor and explained by staff. Any citizen who wishes, may speak one time for five minutes on each agenda item before or after Council discussion. Questions from Council Members, however, may be directed to staff or a member of the public through the Mayor at any time.

- E.1 Discussion and or/Action [Mayor Wallace]: Presentation of August yard of the month winners.
- E.2 Discussion and/or Action [Manager Williams]: Presentation of June 2019 Town financial statements.

- E.3 Discussion and/or Action [Fire Chief Bidon]: Update on Insurance Services Office (ISO) Fire Protection Ratings in and around Huachuca City.
- E.4 Discussion and/or Action [Director Halterman]: Consider approval of spending up to \$50,000 from landfill surplus funds to purchase a replacement Caterpillar Water-Pull apparatus. The Council will also consider the possibility of repairing the Town's current apparatus, and may select a vendor to make repairs.
- E.5 Discussion and/or Action [Director Harvey]: Council decision to establish a Memorandum of Understanding (MOU) between the Town of Huachuca City and the Community Garden to establish a garden area behind the Town library.
- E.6 Discussion and/or Action [Manager Williams]: Update on establishment of Town savings accounts and account balances.
- E.7 Discussion and/or Action [Mayor Wallace]: Council decision to reschedule or cancel the August 22, 2019, Council meeting due to a scheduling conflict with the League of Arizona Cities and Towns conference.
- E.8 Discussion and/or Action [Manager Williams]: Council approval of expense of \$5500 to remove silt from landfill groundwater well MW-1 and to have a survey performed of MW-1.
- E.9 Discussion and/or Action [Mayor Wallace]: Council approval of Resolution 2019-25 to approve the installation of two stop signs at the intersection of Mohave and Navajo streets.
- F. Town Manager's Report
- G. Items to be placed on future agendas
- H. Reports of Current Events by Council members
- I. Adjournment

Posted at 5:00pm July 23, 2019, at the following locations:

Town Hall Bulletin Board 500 N. Gonzales Blvd. Huachuca City, AZ 85616	Town Hall Lobby 500 N. Gonzales Blvd. Huachuca City, AZ 85616	Town Website https://huachucacityaz.gov
Huachuca City U.S. Post Office 690 N. Gonzales Blvd. Huachuca City, AZ 85616	Huachuca City Library 506 N. Gonzales Blvd. Huachuca City, AZ 85616	Huachuca City Police Department 500 N. Gonzales Blvd. Huachuca City, AZ 85616

Janine Collins

Town Clerk

Note: This meeting is open to the public. All interested people are welcome to attend. A copy of agenda background material provided to the Committee Members, with the exception of material relating to possible executive session, are available for public inspection at the Town Clerk's Office, 500 N. Gonzales Blvd., Huachuca City, AZ 85616, Monday through Friday from 8:00 a.m. to 5:00 p.m. or online at www.huachucacityaz.gov

Individuals with disabilities who need a reasonable accommodation to attend or communicate at a town meeting, or who require this information in alternate format, may contact the Town at 456-1354 (TTY 456-1353) to make their needs known. Requests should be made as early as possible so there is sufficient time to respond.



**MINUTES OF THE
HUACHUCA CITY TOWN COUNCIL
MEETING HELD
THURSDAY, JULY 11, 2019 AT 7:00PM
HUACHUCA CITY TOWN HALL-500 N. GONZALES BLVD.
HUACHUCA CITY, AZ 85616**

AGENDA

A. Call to Order

Mayor

- Pledge of Allegiance
- Roll Call and Ascertain Quorum
- Invocation

Any prayer/invocation that may be offered before the start of regular Council business shall be the voluntary offering of a private citizen, for the benefit of the Council and the citizens present. The views or beliefs expressed by the prayer/invocation speaker have not been previously reviewed or approved by the Council, and the Council does not endorse the religious beliefs or views of this, or any other speaker. A list of volunteers is maintained by the Town Clerk's Office and interested persons should contact the Town Clerk's Office for further information.

The meeting was called to order at: 7:00 pm

The Pledge of Allegiance was led by: Mayor Wallace

The Invocation was offered by: Mr. Thomas

Roll Call

<u>Present:</u>		<u>Absent:</u>	
Johann Wallace - Mayor	Christy Hirshberg – Council Member	Matthew Williams – Town Manager	Walt Weisch – Council Member
Pro Tem - Donna Johnson		Thomas Benavidez – Town Attorney	Debra Trate – Council Member
Joy Banks – Council Member			
Cynthia Butterworth – Council Member			

B. Call to the Public**Mayor**

A.R.S. 38-431.01 states the Public Body may make an open call to the public during a public meeting, subject to reasonable time, place and manner restrictions, to allow individuals to address the public body on any issue within the jurisdiction of the Public Body. At the conclusion of an open call to the public, individual members of the Public Body may respond to criticism made by those who have addressed the Public Body, may ask staff to review a matter or may ask that a matter be put on a future agenda. However, members of the Public Body shall not discuss or take legal action on matters raised during an open call to the public unless the matters are properly noticed for discussion and legal action.

C. Consent Agenda**Mayor**

All items listed in the Consent Agenda are considered routine matters and will be enacted by one motion of the Council. There will be no separate discussion of these items unless a Member of the Town Council requests that an item or items be removed for discussion. Council Members may ask questions without removal of the item from the Consent Agenda. Items removed from the Consent Agenda are considered in their normal sequence as listed on the agenda, unless called out of sequence.

C.1 Consider approval of the minutes of the Council meeting held on June 27, 2019.

C.2 Consider approval of the minutes of the Executive session held on June 27, 2019.

C.3 Consider acceptance of resignation of Planning & Zoning Commission Member, Lonnie Brock.

C.4 Consider approval of the Payment Approval Report in the amount of \$38,049.17.

C.5 Authorize the declaration as surplus property the following items, to be sold by auction or otherwise disposed of in accordance with Town Policy:

A. 2005 "Dodge Dakota ACO VIN#1D7HE48N45S329457

B. 1991 Buick Park Avenue VIN#1G4CW53L3M1663377

C. 2001 Infiniti QX4 VIN#JNRDR09X11W202304

Motion C: Open item for discussion and/or action		Action: Open
Moved by: Mayor Wallace	Seconded by: Hirshberg	

Motion C:		Action: Approved
Moved by: Mayor Wallace	Seconded by: Hirshberg	

D. Unfinished Business before the Council

Mayor

Public comment will be taken at the beginning of each agenda item, after the subject has been announced by the Mayor and explained by staff. Any citizen, who wishes, may speak one time for five minutes on each agenda item before or after Council discussion. Questions from Council Members, however, may be directed to staff or a member of the public through the Mayor at any time.

E. New Business before the Council

Mayor

Public comment will be taken at the beginning of each agenda item, after the subject has been announced by the Mayor and explained by staff. Any citizen, who wishes, may speak one time for five minutes on each agenda item before or after Council discussion. Questions from Council Members, however, may be directed to staff or a member of the public through the Mayor at any time.

E.1 Discussion and/or Action [Dr. Johnson]: Approval of Conditional Use Permit Application (CUP2019-1). Applicant Southwest Motor Services Group LLC proposes to add Auto Services/Repairs to their auto dealership and install a 100 foot Communications Tower at their property located at 209 S. Huachuca Blvd (Parcel 106-58-027).

Motion E.1: Open item for discussion and/or action		Action: open
Moved by: Mayor Wallace	Seconded by: Banks	

Dr. Johnson: The CUP which is being applied for would allow Southwest Motor Services Group to provide auto mechanic services and allow them to install a communications tower. Huachuca City P&Z have recommended the approval of CUP with conditions. The Politi's have agreed to the conditions of the CUP, which included no service time after 7pm and that if services should cease for a year that the CUP would be revoked. P&Z have asked that the tower be lighted with a solid red light at 50 and a flashing red light at 100 feet. We were concerned about the frequencies of the tower interfering with Army communications but we sent the frequencies to the instillation and were given the OK.

Wallace: I attended the meeting. On top of wanting to provide a full service auto repair the Politi's will be providing internet, first to businesses and then to the public.

Butterworth: Will residents be negatively impacted.

Dr. Johnson: No, we did send out notices and there wasn't any problems with the public. The business is far enough from residents.

Motion E.1: CUP approved		Action: Approved
Moved by: Mayor Wallace	Seconded by: Johnson	

E.2 Discussion and/or action [Mayor Wallace]: Presentation Proclamation declaring July 12, 2019 as Fred G. Acosta Job Corps Center Day.

Motion E.2: Open Item for discussion and/or action		Action: Open
Moved by: Mayor Wallace	Seconded by: Hirshberg	

Mr. Croft: I am the Business Liaison out of 109 Campbell Ave which has been open since 1979. There have been students from the Huachuca City and Sierra Vista area in our programs. We have 10 training programs, MECHATRONICS is one program which is offered through Pima Community College. Other programs we have are auto programs one in repair and one in auto tech, 3 in construction, plumbing and HVAC, medical, mail, and safety and protection services. Everything is free and our age range is 16 to 24. We provide medical and dental on our campus and placement services for when our people are ready to leave the program. We have an open campus on October 11th starting at 10:30 everyone is welcome.

Wallace: I will now read the proclamation.

Proclamation read.

E.3 Discussion and/or Action [Mayor Wallace]: The Council might vote to go into Executive [closed] session, pursuant to A.R.S. 38-431.03 (A) (3) & (4), for legal advice concerning the settlement agreement with Disk Till Dawn and acquisition of the property. The Council might adopt amendments to the settlement agreement and might authorize procurement of additional environmental consulting and testing services. Any formal action on this item will be taken in open session.

Motion E.3: Open Item for discussion and/or action		Action: Open
Moved by: Mayor Wallace	Seconded by: Hirshberg	

Mayor Wallace: No action being taken and not going into executive session. Further action will be taken when we get approval for them to pay for half.

Matthew Williams: We have received quotes from two companies, Enviro Assessment and Terracon for

Dr. Johnson: Both companies were the top two for phase one of the project and are reputable firms. Leaning towards Terracon as they are closer. Enviro is out of Idaho while Terracon is out of Tucson. The increase in the quote from Enviro is due to them having to bring everything down from Idaho.

Phase Two which includes boreholes for soil testing.

Enviro's estimate was \$15,884 with 12 testing holes discussed

Terracon was \$9,655 with 24 testing holes discussed and deeper for soil samples

Motion E.3: Bid with Terracon Approved Pending Cost Split		Action: Approved
Moved by: Mayor Wallace	Seconded by: Hirshberg	

E.4 Discussion and/or Action [Chief Bidon]: Update on Fire Insurance Rating (ISO) in Huachuca City

Item was not discussed due to the fact that the Whetstone Fire Department representative had to leave during the meeting.

E.5 Discussion and or/Action [Manager Williams]: Approval of purchase of soil boring study for sewer pond project by Terracon.

Motion E.5: Open Item for discussion and/or action		Action: Open
Moved by: Mayor Wallace	Seconded by: Hirshberg	

Mayor Wallace: This is another step in closing the sewer ponds down correctly.

Matthew Williams: We have submitted this plan to ADEQ and they have approved it. Soil boring plan needs to be done to see if we need to dig out the sludge or not.

Motion E.5: Approval for soil testing by Terracon		Action: Approved
Moved by: Wallace	Seconded by: Johnson	

E.6 Discussion and/or Action [Mayor Wallace]: Pursuant to A.R.S. 38-431.03 (A) (1), the Council might vote to go into Executive [closed] session to review application materials, conduct employment interviews with Town Clerk candidates, and to discuss hiring a Town Clerk.

Motion E.6: Open item for discussion and/or action		Action: Open
Moved by: Wallace	Seconded by: Banks	

Mayor Wallace: 7 applicants were narrowed down to two, one which did come for the work session while one did not.

No executive session. The council approves Janine Collins to the position of Huachuca City Town Clerk with a probationary period of six months.

Motion E.6: Approval of Janine Collins as Town Clerk		Action: Approved
Moved by: Wallace	Seconded by: Butterworth	

E.7 Discussion and/or Action [Mayor Wallace] Selection and hiring of a candidate to serve as Huachuca City Town Clerk.

Mayor Wallace: Accidentally announced the hiring of the town Clerk in E6, so no E.7

E.8 Discussion and/or Action [Mayor Wallace]: Approval of Council Resolution 2019-24 to add Jeffrey Ferro as a Town volunteer on Town Insurance.

Motion E.8: Open item for discussion and/or action		Action: Open
Moved by: Wallace	Seconded by: Banks	

Mayor Wallace: Jeff Ferro is a police volunteer, he's been beneficial in figuring out the police volunteer process.

Chief Thies: Jeff will hopefully be the first but not the last, the volunteers are properly vetted

Matthew Williams: Cost to the town is \$116.64 per year to insure Mr. Ferro

Motion E.8: To add Jeff Ferro to insurance		Action: Approved
Moved by: Wallace	Seconded by: Johnson	

E.9 Discussion and/or action [Manager Williams]: Review of Town employee grievance policy and discussion regarding the employee evaluation process within the Towns' Council/Manager form of government and relation to the employee job evaluation process.

Motion E.9: Open item for discussion and/or action		Action: Open
Moved by: Wallace	Seconded by: Johnson	

Matthew: Just a review, we recently finished employee evaluations. A number rating system of 1-5 is used. 2.4 means needs improvement, 3 is average. Employee evaluations haven't been in done in a while. We do have a grievance policy in place. If there are any questions I will be happy to answer it.

Mayor Wallace: If there are any questions please go to Mr. Williams.

Banks: Are these the actual forms for evaluations

Matthew Williams: Yes there are different hourly forms.

F. Items to be placed on future agendas: ISO rating will be discussed

G. Reports of Current Events by Council:

Pro Tem Johnson: Thank you to everyone who helped out with the Fourth of July. Thank you to everyone it was awesome.

Mayor Wallace: I went to the TUSD school board meeting. They approved our Easement agreement with the clarification of maintenance which will be the Town putting down rock. TUSD is looking at doing a bond for 10 million to make improvements throughout their district, I asked them to give me a time line.

H. Adjournment : 7:39 pm

Motion: to Adjourn		Action: Approved
Moved by: Wallace	Seconded by: Hirshberg	

Meeting was adjourned at 7:39 pm July 11th, 2019.

Approved by Mayor Wallace on July 25th, 2019

Johann Wallace, Mayor

Attest: _____
Janine Collins, Town Clerk

Seal:

Certification

I hereby certify that the foregoing is a true and correct copy of the Minutes of the Meeting for the Huachuca City Town Council held on July 11, 2019. I further certify that the meeting was duly called and a quorum was present.

Janine Collins, Town Clerk



**MINUTES OF THE
HUACHUCA CITY TOWN COUNCIL
MEETS FOR A WORK SESSION
THURSDAY, JULY 11, 2019 AT 6:00PM
HUACHUCA CITY TOWN HALL-500 N. GONZALES BLVD.
HUACHUCA CITY, AZ 85616**

AGENDA

A. Call to Order

Mayor

- Pledge of Allegiance
- Roll Call and Ascertain Quorum

The meeting was called to order at: 6:00 pm

The Pledge of Allegiance was led by: Mayor Wallace

Roll Call

<u>Present:</u>			<u>Absent:</u>
Johann Wallace - Mayor	Christy Hirshberg – Council Member	Matthew Williams – Town Manager	Debra Trate – Council Member
Pro Tem - Donna Johnson		Thomas Benavidez – Town Attorney	Walt Welsch – Council Member
Joy Banks – Council Member			
Cynthia Butterworth – Council Member			

B. Call to the Public

Mayor

A.R.S. 38-431.01 states the Public Body may make an open call to the public during a public meeting, subject to reasonable time, place and manner restrictions, to allow individuals to address the public body on any issue within the jurisdiction of the Public Body. At the conclusion of an open call to the public, individual members of the Public Body may respond to criticism made by those who have addressed the Public Body, may ask staff to review a matter or may ask that a matter be put on a future agenda. However, members of the Public Body shall not discuss or take legal action on matters raised during an open call to the public unless the matters are properly noticed for discussion and legal action.

C. Business before the Council

Mayor

Motion C.1: Motion to open item		Action: Open
Moved by: Wallace	Seconded by: Butterworth	

C.1. Discussion only [Mayor Wallace]: Pursuant to A.R.S. 38-431.03(a) (1), the Council might vote to go into Executive [closed] session to review application materials, conduct employment interviews with Town Clerk candidates, and to discuss hiring a Town Clerk.

Mayor Wallace: go into Executive Session

Seconded by: Butterworth

Closed at 6:05 pm

Opened to the public at 6:40

D. Adjournment: 6:41 pm

Motion: to Adjourn		Action:
Moved by: Wallace	Seconded by: Johnson	

Meeting was adjourned at 6:41 pm.

Approved by Mayor Wallace on July 25, 2019

Johann Wallace, Mayor

Attest: _____
Janine Collins, Town Clerk

Seal:

Certification

I hereby certify that the foregoing is a true and correct copy of the Minutes of the work session for the Huachuca City Town Council held on July 11, 2019. I further certify that the meeting was duly called and a quorum was present.

Janine Collins, Town Clerk

Report Criteria:

Detail report.

Invoices with totals above \$0 Included.

Paid and unpaid invoices included.

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
1022410							
DES-Unemployment Tax	1148100-8/083	11481008/Unemployment Tax	07/09/2019	76.13	76.13	07/09/2019	
Total 1022410:				76.13	76.13		
1022510							
Principal Life Insurance Co	10001/0718201	employee benefit	07/18/2019	611.10	.00		
Sun Life Financial	900791/071620	employee dental	07/18/2019	10.27	.00		
Sun Life Financial	900791/071620	administrative fee	07/18/2019	10.00	.00		
Total 1022510:				631.37	.00		
1022540							
Vision Service Plan	0001/07162019	Vision Ins./30 049730 0001	07/16/2019	124.43	.00		
Total 1022540:				124.43	.00		
1022550							
UNUM Life Ins. Co. of America	0012/07102019	Employee Life/AD&D Ins./060830	07/10/2019	167.86	167.86	07/11/2019	
UNUM Life Ins. Co. of America	07102019	Voluntary Life/AD&D/0608295-00	07/10/2019	227.05	227.05	07/11/2019	
Total 1022550:				394.91	394.91		
1042220							
Benavidez Law Group, P.C.	94424	Attorney Fees	07/06/2019	3,807.50	3,807.50	07/11/2019	
Total 1042220:				3,807.50	3,807.50		
1043250							
Herald Review Media	489340/201185	Notice of Hearing/Citi Review Pro	06/30/2019	61.31	.00		
Total 1043250:				61.31	.00		
1043271							
AT&T	9001/07042019	Phone Service	07/04/2019	702.81	702.81	07/12/2019	
Total 1043271:				702.81	702.81		
1043280							
AZ Mun Risk Retention Pool P&C	40000914-070	AMRRP Insurance 40000914	07/05/2019	15,440.82	15,440.82	07/11/2019	
Total 1043280:				15,440.82	15,440.82		
1043290							
Wells Fargo Remittance Center	0001/06122019	Pizza For Employee Meeting	06/12/2019	43.43	43.43	07/22/2019	
Wells Fargo Remittance Center	00532	Supplies For SEACOM Meeting	07/10/2019	11.04	11.04	07/22/2019	
Wells Fargo Remittance Center	01330	Bake Goods For Town Manager M	06/25/2019	21.22	21.22	07/22/2019	
Wicked Limitz Graphics	45283	Staff/Council Name Plates	07/15/2019	60.00	.00		
Total 1043290:				135.69	75.69		

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
1043340							
S.S.V.E.C	07082019	Town Hall	07/08/2019	589.08	589.08	07/16/2019	
Total 1043340:				589.08	589.08		
1043380							
AZ Department of Corrections	D08107201907	Inmate Labor	07/08/2019	11.69	11.69	07/10/2019	
AZ Department of Corrections	D08107201907	Inmate Transportation Cost	07/18/2019	20.79	.00		
AZ Department of Corrections	D08107201907	Inmate Labor	07/22/2019	12.72	.00		
Total 1043380:				45.20	11.69		
1043440							
Wells Fargo Remittance Center	667	Mail Fingerprint Cards To Sentinel	08/25/2019	8.00	8.00	07/22/2019	
Total 1043440:				8.00	8.00		
1043470							
Gardner's Garage	03P1028	Battery For 2012 Impala	07/03/2019	48.05	.00		
Total 1043470:				48.05	.00		
1043500							
Truly Nolen Exterminating, Inc	250135404	Pest Control	07/10/2019	44.00	44.00	07/16/2019	
Truly Nolen Exterminating, Inc	250135405	Pest Control	07/10/2019	44.00	44.00	07/16/2019	
Total 1043500:				88.00	88.00		
1043610							
Wells Fargo Remittance Center	01330	Nozzle & Hose	08/25/2019	23.57	23.57	07/22/2019	
Total 1043610:				23.57	23.57		
1043650							
AZ Dept of Revenue	2020-136	Administration & Collections Asse	07/05/2019	4,545.36	4,545.36	07/11/2019	
Haymore & Forsberg CPA	2821	Accounting Services	07/08/2019	1,625.00	1,625.00	07/10/2019	
Total 1043650:				6,170.36	6,170.36		
1043660							
Matthew Williams	07082019	Meals For ACMA Conf For Town	07/08/2019	40.00	40.00	07/10/2019	
Total 1043660:				40.00	40.00		
1043705							
Copygraphix	25128305	Copy Machine Lease/Town Hall	07/08/2019	645.65	645.65	07/16/2019	
Total 1043705:				645.65	645.65		
1045120							
Benavidez Law Group, P.C.	94424	Prosecution Fees	07/08/2019	423.50	423.50	07/11/2019	
Total 1045120:				423.50	423.50		
1045250							
Aaron Parr	06262019	Alternate Magistrate Reimburse	07/15/2019	60.00	60.00	07/16/2019	

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
Total 1045250:				60.00	60.00		
1045290							
AZ Supreme Court	5430	Tax Intercept Fee	06/26/2019	9.00	9.00	07/11/2019	
Total 1045290:				9.00	9.00		
1045810							
Cochise County Sheriff's Dept	REFHUAPD06	Inmate Housing	07/09/2019	318.06	318.06	07/11/2019	
Cochise County Sheriff's Dept	REFHUAPD12	Inmate Housing	01/15/2019	318.06	318.06	07/11/2019	
Total 1045810:				636.12	636.12		
1048101							
Sentinel Technologies, Inc.	M359899	IT-Managed Services Agreement	07/18/2019	1,967.50	.00		
Total 1048101:				1,967.50	.00		
1048210							
Wells Fargo Remittance Center	E01008J9WP	Email	06/29/2019	311.04	311.04	07/22/2019	
Total 1048210:				311.04	311.04		
1048275							
Verizon Wireless	9833573849	cell phones	07/07/2019	1,689.44	1,689.44	07/16/2019	
Total 1048275:				1,689.44	1,689.44		
1051102							
Occup Health Centers of SW, P.A.	158754295	AZPOST Physical For Bear-New	07/10/2019	343.50	.00		
Total 1051102:				343.50	.00		
1051222							
City of Sierra Vista	2817	SEACOM Payment	07/02/2019	20,487.50	.00		
Total 1051222:				20,487.50	.00		
1051230							
AZ Mun Risk Retention Pool P&C	40000914-070	AMRRP Insurance 40000914	07/05/2019	1,118.90	1,118.90	07/11/2019	
Total 1051230:				1,118.90	1,118.90		
1051240							
Benevidez Law Group, P.C.	94424	Prosecution Fees	07/08/2019	423.50	423.50	07/11/2019	
Total 1051240:				423.50	423.50		
1051271							
AT&T	9001/07042019	Phone Service	07/04/2019	99.67	99.67	07/12/2019	
CenturyLink	07072019	Phone Service	07/07/2019	240.35	240.35	07/16/2019	
Total 1051271:				340.02	340.02		
1051290							
Wist Office Products	1904081	Battery, DVDR Discs, Correction T	07/12/2019	142.99	.00		

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
Total 1051290:				142.99	.00		
1051340							
S.S.V.E.C	07092019	Police Dept	07/09/2019	527.51	527.51	07/16/2019	
Total 1051340:				527.51	527.51		
1051360							
AZ Department of Corrections	D08107201907	Inmate Labor	07/08/2019	11.99	11.99	07/10/2019	
AZ Department of Corrections	D08107201907	Inmate Transportation Cost	07/18/2019	20.80	.00		
AZ Department of Corrections	D08107201907	Inmate Labor	07/22/2019	12.73	.00		
Total 1051360:				45.22	11.99		
1051365							
Shred-It USA	8127695641	Shredding Service	07/15/2019	184.45	.00		
Total 1051365:				184.45	.00		
1051460							
Arizona Law Enforcement Radar T	19-1118	Annual Maintenance	07/08/2019	737.94	.00		
Cochise Lock & Safe	117B14	Trilogy Lock Labor & Service Char	02/14/2019	741.67	.00		
Total 1051460:				1,479.61	.00		
1051470							
Gardner's Garage	03P1010	Vehicle Maint	06/28/2019	85.00	.00		
Gardner's Garage	03P1034	Vehicle Maint	07/09/2019	680.60	680.60	07/10/2019	
Gardner's Garage	03P1045	Vehicle Maint	07/10/2019	42.52	42.52	07/10/2019	
Gardner's Garage	03P1052	Vehicle Maint	07/11/2019	699.97	699.97	07/12/2019	
Total 1051470:				1,508.09	1,423.09		
1051475							
Fleet Services	60326380	fuel expense	07/15/2019	1,018.80	.00		
Total 1051475:				1,018.80	.00		
1051505							
Macs Towing	6079	Vehicle Impound Tow Fee	07/08/2019	88.00	88.00	07/10/2019	
Total 1051505:				88.00	88.00		
1051620							
Empire Southwest, LLC	EPCT0001344	Generator-2 Year Agreement	07/08/2019	225.38	.00		
Wells Fargo Remittance Center	113856468942	Replacement Battery For Mobile	07/05/2019	132.50	132.50	07/22/2019	
Total 1051620:				357.88	132.50		
1051705							
Copygraphix	25151333	Copy Machine Lease/Police Dept	07/11/2019	294.80	.00		
Total 1051705:				294.80	.00		
1052290							
Wist Office Products	1904080	Hanging File Folders	07/12/2019	26.30	.00		

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
Total 1052290:				29.30	.00		
1052310							
AZ Mun Risk Retention Pool P&C	40000914-070	AMRRP Insurance 40000914	07/05/2019	111.89	111.89	07/11/2019	
Total 1052310:				111.89	111.89		
1052340							
S.S.V.E.C	07082019	Animal Shelter	07/09/2019	38.58	38.58	07/18/2019	
Total 1052340:				38.58	38.58		
1052467							
City of Sierra Vista	2840	Animal Care Contract	07/17/2019	1,785.00	.00		
Total 1052467:				1,785.00	.00		
1052470							
Gardner's Garage	03P1067	Vehicle Maint	07/16/2019	205.61	.00		
Total 1052470:				205.61	.00		
1052475							
Fleet Services	60328380	fuel expense	07/15/2019	51.00	.00		
Total 1052475:				51.00	.00		
1053340							
S.S.V.E.C	07082019	Fire Dept	07/09/2019	813.20	813.20	07/18/2019	
Copygraphix	391525	Copy Machine Lease/Fire	07/12/2019	23.91	.00		
Total 1053340:				837.11	813.20		
1053380							
Whetstone Fire District	2019-003	Intergovernmental Services For FI	07/18/2019	102,500.00	102,500.00	07/22/2019	
Total 1053380:				102,500.00	102,500.00		
1053388							
AZ Mun Risk Retention Pool P&C	40000914-070	AMRRP Insurance 40000914	07/05/2019	1,007.01	1,007.01	07/11/2019	
Total 1053388:				1,007.01	1,007.01		
1053450							
Empire Southwest, LLC	EPCT0001344	Generator-2 Year Agreement	07/08/2019	225.37	.00		
Total 1053450:				225.37	.00		
1057110							
Cintas Corporation No. 445	4025611042	Uniform and Rentals/Public Works	07/10/2019	24.95	24.95	07/11/2019	
Cintas Corporation No. 445	4026076958	Uniform and Rentals/Public Works	07/17/2019	24.80	.00		
Total 1057110:				49.75	24.95		
1057280							
AZ Mun Risk Retention Pool P&C	40000914-070	AMRRP Insurance 40000914	07/05/2019	492.32	492.32	07/11/2019	

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
Total 1057280:				492.32	492.32		
1057340							
S.S.V.E.C	07092019	street lights	07/09/2019	2,554.87	2,554.87	07/16/2019	
Total 1057340:				2,554.87	2,554.87		
1057360							
AZ Department of Corrections	D08107201907	Inmate Labor	07/06/2019	48.76	48.76	07/10/2019	
AZ Department of Corrections	D08107201907	Inmate Transportation Cost	07/18/2019	83.18	.00		
AZ Department of Corrections	D08107201907	Inmate Labor	07/22/2019	50.90	.00		
Total 1057360:				180.84	48.76		
1057460							
Fleet Services	60326380	fuel expense	07/15/2019	159.56	.00		
Total 1057460:				159.56	.00		
1057476							
Senergy Petroleum LLC	554023	Diesel #2	07/10/2019	194.53	194.53	07/11/2019	
Total 1057476:				194.53	194.53		
1058340							
S.S.V.E.C	07092019	Pool	07/09/2019	558.77	558.77	07/16/2019	
Total 1058340:				558.77	558.77		
1058480							
Cochise Health & Social Services	00085773	Pools/Spas First Pool	03/20/2019	100.00	.00		
Total 1058480:				100.00	.00		
1060460							
Wells Fargo Remittance Center	06062019	Parts For Mower	06/06/2019	8.80	8.80	07/22/2019	
Total 1060460:				8.80	8.80		
1060704							
Wells Fargo Remittance Center	03101	Food/Supplies For 4th of July	07/03/2019	180.85	180.85	07/22/2019	
Wells Fargo Remittance Center	03582	Food/Supplies For 4th of July	07/03/2019	124.95	124.95	07/22/2019	
Wells Fargo Remittance Center	2669528	Dunk Tank 4th July	07/04/2019	80.00	80.00	07/22/2019	
Wells Fargo Remittance Center	696931320	Prizes for Games	06/21/2019	99.01	99.01	07/22/2019	
Total 1060704:				484.81	484.81		
1062271							
AT&T	3001/07042019	Phone Service	07/04/2019	51.40	51.40	07/11/2019	
CenturyLink	07072019	Phone Service	07/07/2019	116.11	116.11	07/16/2019	
Total 1062271:				167.51	167.51		
1062280							
AZ Mun Risk Retention Pool P&C	40000914-070	AMRRP Insurance 40000914	07/05/2019	111.89	111.89	07/11/2019	

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
Total 1062280:				111.89	111.89		
1062340							
S.S.V.E.C	07092019	Library	07/09/2019	797.73	797.73	07/16/2019	
Total 1062340:				797.73	797.73		
1062366							
AZ Department of Corrections	D08107201907	Inmate Labor	07/08/2019	23.38	23.38	07/10/2019	
AZ Department of Corrections	D08107201907	Inmate Transportation Cost	07/18/2019	41.59	.00		
AZ Department of Corrections	D08107201907	Inmate Labor	07/22/2019	25.45	.00		
Total 1062366:				90.42	23.38		
1062460							
The Rock & Sand Depot	1011	Pea Gravel	06/30/2019	36.00	36.00	07/10/2019	
Total 1062460:				36.00	36.00		
1065280							
AZ Mun Risk Retention Pool P&C	40000914-070	AMRRP Insurance 40000914	07/05/2019	201.40	201.40	07/11/2019	
Total 1065280:				201.40	201.40		
1068340							
S.S.V.E.C	07092019	Senior Center	07/09/2019	210.43	210.43	07/16/2019	
Total 1068340:				210.43	210.43		
1069802							
Wells Fargo Remittance Center	112189475971	Laptop Charging Station	06/17/2019	1,051.35	1,051.35	07/22/2019	
Wells Fargo Remittance Center	200675449129	Desktop & Laptop Computers, Ta	06/18/2019	3,805.86	3,805.86	07/22/2019	
Total 1069802:				4,857.21	4,857.21		
2040400							
B R Construction	311	Restitution-Smith A	07/18/2019	50.00	.00		
Total 2040400:				50.00	.00		
5121350							
Paul S Woodruff	2003843/07052	Water Deposit Refund	07/05/2019	25.00	25.00	07/10/2019	
Total 5121350:				25.00	25.00		
5140110							
Cintas Corporation No. 445	4025611042	Uniform and Rentals/Water	07/10/2019	24.94	24.94	07/11/2019	
Cintas Corporation No. 445	4028078958	Uniform and Rentals/Water	07/17/2019	24.80	.00		
Total 5140110:				49.74	24.94		
5140280							
AZ Mun Risk Retention Pool P&C	40000914-070	AMRRP Insurance 40000914	07/05/2019	984.63	984.63	07/11/2019	
Total 5140280:				984.63	984.63		

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
5140340							
S.S.V.E.C	07092019	Wells	07/09/2019	4,288.98	4,288.98	07/16/2019	
Total 5140340:				4,288.98	4,288.98		
5140360							
AZ Department of Corrections	D08107201907	Inmate Labor	07/08/2019	46.78	46.78	07/10/2019	
AZ Department of Corrections	D08107201907	Inmate Transportation Cost	07/18/2019	83.18	.00		
AZ Department of Corrections	D08107201907	Inmate Labor	07/22/2019	50.90	.00		
Total 5140360:				180.84	46.78		
5140370							
AZ Dept of Revenue	EFT08302019	Sales Tax	07/08/2019	3,029.74	3,029.74	07/08/2019	
Total 5140370:				3,029.74	3,029.74		
5140480							
Ferguson Enterprises LLC #3325	0140748	28" Traffic Cones W/Reflection	07/12/2019	677.25	.00		
Wist Office Products	1904547	Can Liners, Safety Glasses, Gove	07/15/2019	316.59	.00		
Total 5140480:				993.84	.00		
5140470							
D&M Tire & Wheel	37513	Repair Tires	07/17/2019	36.00	.00		
Total 5140470:				36.00	.00		
5140475							
Fleet Services	60326380	fuel expense	07/15/2019	159.56	.00		
Senergy Petroleum LLC	554023	Diesel #2	07/10/2019	194.53	194.53	07/11/2019	
Total 5140475:				354.09	194.53		
5140510							
Turner Laboratories, Inc	19F0159	Drinking Water Test	07/11/2019	60.00	60.00	07/16/2019	
Turner Laboratories, Inc	19F0632	Semi-Annual Ground Water	07/16/2019	845.00	.00		
Turner Laboratories, Inc	19G0324	Drinking Water Test	07/16/2019	60.00	.00		
Turner Laboratories, Inc	19G0325	Ground Water Test	07/16/2019	120.00	.00		
Total 5140510:				1,085.00	60.00		
5140610							
Empire Southwest, LLC	EPCT0001344	Generator-2 Year Agreement	07/08/2019	673.50	.00		
Empire Southwest, LLC	EPWK0480462	Service Generator Water Plant	08/10/2019	1,174.87	.00		
Westway Power EQ	POS3929	Service Chain Saw	05/31/2019	74.01	74.01	07/16/2019	
Westway Power EQ	POS4094	Trouble Shot Water Pump	07/12/2019	27.73	27.73	07/16/2019	
Westway Power EQ	POS4096	String, Oil For Weed Eaters	07/12/2019	45.79	45.79	07/16/2019	
Total 5140610:				1,995.90	147.53		
5140650							
Haymore & Forsberg CPA	2821	Accounting Services	07/06/2019	406.25	406.25	07/10/2019	
Total 5140650:				406.25	406.25		

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
5221350							
Paul S Woodruff	2003843/07052	Sewer Deposit Refund	07/05/2019	15.00	15.00	07/10/2019	
Stacey Gossett	2103167/07162	Sewer Deposit Refund	07/16/2019	2.94	.00		
Total 5221350:				17.94	15.00		
5240110							
Cintas Corporation No. 446	4025611042	Uniform and Rentals/Sewer	07/10/2019	24.95	24.95	07/11/2019	
Cintas Corporation No. 446	4026076958	Uniform and Rentals/Sewer	07/17/2019	24.81	.00		
Total 5240110:				49.76	24.95		
5240280							
AZ Mun Risk Retention Pool P&C	40000914-070	AMRRP Insurance 40000914	07/05/2019	984.83	984.83	07/11/2019	
Total 5240280:				984.83	984.83		
5240340							
S.S.V.E.C	07092019	Sewer Ponds	07/09/2019	313.01	313.01	07/16/2019	
Total 5240340:				313.01	313.01		
5240360							
AZ Department of Corrections	D08107201907	Inmate Labor	07/08/2019	48.76	48.76	07/10/2019	
AZ Department of Corrections	D08107201907	Inmate Transportation Cost	07/16/2019	83.18	.00		
AZ Department of Corrections	D08107201907	Inmate Labor	07/22/2019	50.90	.00		
Total 5240360:				180.84	48.76		
5240460							
Wist Office Products	1904546	Drum Unit, Batteries, Toners	07/15/2019	350.96	.00		
Total 5240460:				350.96	.00		
5240470							
Empire Southwest, LLC	EPWK0459650	Inspection of 1998 International 4	05/31/2019	439.00	.00		
Total 5240470:				439.00	.00		
5240475							
Fleet Services	60326380	fuel expense	07/15/2019	159.55	.00		
Senergy Petroleum LLC	554023	Diesel #2	07/10/2019	194.54	194.54	07/11/2019	
Total 5240475:				354.09	194.54		
5240650							
Haymore & Forsberg CPA	2821	Accounting Services	07/08/2019	406.25	406.25	07/10/2019	
Total 5240650:				406.25	406.25		
5240702							
Turner Laboratories, Inc	19F0633	Qtrly WasteWater Test	07/16/2019	747.50	.00		
Total 5240702:				747.50	.00		
5440360							
Waste Management of AZ	0026076-1571-	Trash Service	07/01/2019	10,910.20	10,910.20	07/10/2019	

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
Total 5440380:				10,910.20	10,910.20		
5540110							
Cintas Corporation No. 445	4025611042	Uniform and Rentals/Landfill	07/10/2019	71.04	71.04	07/11/2019	
Cintas Corporation No. 445	4028076958	Uniform and Rentals/Landfill	07/17/2019	60.80	.00		
Total 5540110:				131.84	71.04		
5540280							
AZ Mun Risk Retention Pool P&C	40000914-070	AMRRP Insurance 40000914	07/05/2019	1,924.51	1,924.51	07/11/2019	
Total 5540280:				1,924.51	1,924.51		
5540340							
AT&T	9001/07042019	Phone Service	07/04/2019	99.03	99.03	07/12/2019	
S.S.V.E.C	07092019	Landfill Scales	07/09/2019	755.42	755.42	07/16/2019	
CenturyLink	07072019	Phone Service	07/07/2019	83.39	83.39	07/16/2019	
Total 5540340:				937.84	937.84		
5540360							
AZ Department of Corrections	D08107201907	Inmate Labor	07/08/2019	116.96	116.96	07/10/2019	
AZ Department of Corrections	D08107201907	Inmate Transportation Cost	07/18/2019	207.96	.00		
AZ Department of Corrections	D08107201907	Inmate Labor	07/22/2019	76.40	.00		
McCoy's Septic Pumping Service	4230	Clean Landfill Septic Tank	07/12/2019	190.00	.00		
Total 5540360:				591.32	116.96		
5540460							
Gagnons Sand and Gravel	2104	3/4" Gravel	06/26/2019	628.37	.00		
Wells Fargo Remittance Center	179169	Landfill Operator	06/20/2019	49.46	49.46	07/22/2019	
Total 5540460:				677.83	49.46		
5540470							
Merle's Automotive Supply	16-294180	Filters	07/19/2019	14.76	.00		
Total 5540470:				14.76	.00		
5540475							
Senegy Petroleum LLC	554023	Red Dyed Diesel #2	07/10/2019	852.46	852.46	07/11/2019	
Senegy Petroleum LLC	555816	Red Dyed Diesel #2	07/17/2019	864.39	.00		
Total 5540475:				1,816.85	852.46		
5540480							
TransWorld Network, Corp	14851057-051	Internet Services	07/22/2019	48.86	48.86	07/22/2019	
Total 5540480:				48.86	48.86		
5540610							
Elite Sales and Service, LLC	16374	Repair Fuel Tank 613C Scraper	07/17/2019	2,551.43	.00		
Empire Southwest, LLC	EMWK263347	Repair Scraper 613C	07/03/2019	1,424.69	1,424.69	07/11/2019	
Empire Southwest, LLC	EMWK263590	Repair 613C Scraper	07/12/2019	604.16	.00		
Empire Southwest, LLC	EMWK283779	Repair 616K Packer	07/18/2019	164.95	.00		
Empire Southwest, LLC	EPWK0482425	Repair Fuel Pump	07/10/2019	552.00	.00		

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
Phoenix Welding Supply Co.	SV104194	Bottle of Nitrogen	07/18/2019	17.11	.00		
Total 5540810:				5,314.34	1,424.89		
5540850							
Haymore & Forsberg CPA	2821	Accounting Services	07/08/2019	812.50	812.50	07/10/2019	
Total 5540850:				812.50	812.50		
5540705							
Caterpillar Financial Services	20041808	Payment For 818K Compactor	07/05/2019	3,313.82	.00		
Caterpillar Financial Services	20041808	Payment For D8T Tractor	07/05/2019	3,460.87	.00		
Total 5540705:				6,784.69	.00		
Grand Totals:				227,774.07	178,622.56		

Dated: _____

Mayor: _____

City Council: _____

City Recorder: _____

City Treasurer: _____

Report Criteria:

Detail report.

Invoices with totals above \$0 included.

Paid and unpaid invoices included.

**INTERGOVERNMENTAL AGREEMENT BETWEEN
TOMBSTONE UNIFIED SCHOOL DISTRICT #1 AND
THE TOWN OF HUACHUCA CITY
TO RESOLVE A DISPUTE CONCERNING THE LOCATION OF SCHOOL DRIVE**

This Intergovernmental Agreement (hereinafter "IGA") is entered into between the Governing Board of the Tombstone Unified School District #1 (hereinafter "DISTRICT") and the Mayor and Council of the Town of Huachuca City (hereinafter "CITY"); individually referred to as "PARTY" and collectively as "PARTIES."

- I. PURPOSE:** The purpose of this IGA is to resolve amicably a dispute between the PARTIES concerning the location of an easement known as, "School Drive," appurtenant to DISTRICT'S Huachuca City School.
- II. BACKGROUND:** In 1971, DISTRICT granted an easement ["School Drive" (Cochise County Recorder's Docket 696-40, 41)] to CITY for ingress and egress. The CITY has been maintaining School Drive since its conveyance to CITY. At some point, CITY paved over School Drive, however, a portion of the pavement falls outside the boundaries of the easement's legal description and onto DISTRICT'S property.
- III. AUTHORITY:** This IGA is authorized pursuant to A.R.S. § 11-952.
- IV. DURATION OF IGA:** This IGA shall begin after it has been executed by all PARTIES and shall terminate one year after the CITY has provided the water and sewer credits to DISTRICT, as described in Section (VI) below.
- V. RESPONSIBILITIES OF DISTRICT:**
 - Add the real property, legally described on Exhibit A attached hereto and incorporated herein by this reference, to the existing School Drive.
 - Re-convey the augmented School Drive easement to CITY for a period of 99 years.
 - Be responsible for all costs, fees, expenses and approvals needed from all government entities to accomplish augmenting and reconvening School Drive to City.
- VI. RESPONSIBILITIES OF CITY:**
 - Upon District's completion of all of its responsibilities in Section (V), above, City will provide to District a combined water and sewer service credit to DISTRICT in the total amount of \$17,568, at the CITY'S rates effective at the time the credited services are provided.
 - Maintain the augmented School Drive easement in the normal course of CITY'S maintenance plans, as may be approved and funded from time to time, at the sole discretion of CITY'S Mayor and Council.
- VII. TERMINATION:** The PARTIES may terminate this IGA before it expires, or extend it, only upon mutual agreement in writing.
- VIII. NOTICE:** Written notice is accomplished by using the following contact information:
To DISTRICT: Superintendent Robert Devere
Tombstone Unified School District #1
PO Box 1000

Tombstone, AZ 85638

To CITY: Town Manager
500 N. Gonzales Blvd.
Huachuca City, Arizona 85616

IX: EFFECTIVE DATE:

This IGA is effective upon the date of the final signature, below.

In Witness Whereof, the PARTIES hereto have entered into this IGA as evidenced by their signatures below.

**FOR AND ON BEHALF OF THE
TOMBSTONE UNIFIED SCHOOL DISTRICT #1**

**FOR AND ON BEHALF OF THE
TOWN OF HUACHUCA CITY**

KEITH GUIN
Board President

JOHANN WALLACE
Mayor

Date

Date

ATTEST:

ATTEST:

Authorized Signatory

JENNIFER FULLER, Clerk

Date

Date

INTERGOVERNMENTAL AGREEMENT LEGAL DETERMINATION

In accordance with A.R.S. § 11-952, this IGA has been reviewed by the undersigned who have determined that this IGA is in appropriate form and within the powers and authority granted to each respective public body.

**FOR AND ON BEHALF OF THE
TOMBSTONE UNIFIED SCHOOL DISTRICT #1**

**FOR AND ON BEHALF OF THE
TOWN OF HUACHUCA CITY:**

ANNE CARL
Law Office of Anne Carl PLC

THOMAS BENAVIDEZ
Benavidez Law Group, P.C.

Date

Date

EXHIBIT A

[Description of additional easement property must be attached.]

When recorded, mail to:

Tombstone Unified School District #1
P.O. Box 1000
Tombstone, AZ 85638

Space above for Recorder's use only

CONVEYANCE OF TEMPORARY EASEMENT

For Ten Dollars and other valuable consideration, the receipt and sufficiency of which is hereby acknowledged, TOMBSTONE UNIFIED SCHOOL DISTRICT #1, a duly constituted and organized school district of Cochise County, Arizona, does hereby give and grant unto the CITY OF HUACHUCA CITY, ARIZONA, a municipal corporation of the State of Arizona, a ninety-nine (99) year easement upon, over and across the surface of the following described premises, to-wit:

See Attached Description, "Exhibit A"

TO HAVE AND TO HOLD the same unto the said CITY OF HUACHUCA CITY, and its successors, for the following use and purpose, to-wit:

To use and maintain paved roadway and parking area upon, across and over said easement that, with March 14, 1967 conveyance, is known as "School Drive" and is appurtenant to Huachuca City School.

Together with the right of ingress and egress to, from, across and along the Grantor's Property, and with the right to use lands adjacent to said easement during temporary periods of reparation, replacement or maintenance of said roadway and/or parking area; the right to repair, replace, maintain and remove said roadway and/or parking area from said easement; and to trim or remove any trees, shrubs or tall grasses that in the judgment of the City may interfere with use or maintenance of said roadway and/or parking area.

It is to be understood that the only parking area maintenance to be performed by the Town should be weed control, trees, shrubs and tall grasses.

By accepting this easement, the City of Huachuca City agrees to exercise reasonable care to avoid any damage to said real property above described.

IN WITNESS WHEREOF, and during a properly noticed meeting, the TOMBSTONE UNIFIED SCHOOL DISTRICT #1 has caused this temporary easement to be conveyed.

Dated this ____ day of _____, 2019.

Grantor:

Kelth Guin, Governing Board President, Tombstone Unified School District #1

Exempt Pursuant to A.R.S. §§ 11-1134(A)(2), 11-1134(A)(3)

STATE OF ARIZONA } SS
County of Cochise }

This instrument was subscribed, sworn to, and acknowledged before me this ____ day of _____
2019, by _____

My Commission Expires: _____

Notary Public

When recorded, mail to:
Tombstone Unified School District #1
P.O. Box 1000
Tombstone, AZ 85638

Space above for Recorder's use only

CONVEYANCE OF TEMPORARY EASEMENT

****This Conveyance supersedes prior recorded conveyance of easement in 1971 ["School Drive" (Cochise County Recorder's Docket 696-40, 41)] that was granted to CITY for ingress and egress and signed on March 14, 1967.****

For Ten Dollars and other valuable consideration, the receipt and sufficiency of which is hereby acknowledged, TOMBSTONE UNIFIED SCHOOL DISTRICT #1, a duly constituted and organized school district of Cochise County, Arizona, does hereby give and grant unto the CITY OF HUACHUCA CITY, ARIZONA, a municipal corporation of the State of Arizona, a ninety-nine (99) year easement upon, over and across the surface of the following described premises, to-wit:

A parcel of land 75.0 feet in width by 488.0 feet in length, being that portion of the South 75.0 feet of the Northwest Quarter of the Southeast Quarter of Section 5, Township 21 South, Range 20 East, G. & S. R. B. & M., Cochise County, Arizona, lying West of the Northerly projection of the East line of Third Street in Huachuca Village Re-Subdivision, the Plat of which is on file and of record in the office of the County Recorder of Cochise County, State of Arizona.

TO HAVE AND TO HOLD the same unto the said CITY OF HUACHUCA CITY, and its successors, for the following use and purpose, to-wit:

To use and maintain a paved roadway, known as "School Drive," and parking area that are appurtenant to Huachuca City School, upon, across and over said easement.

Together with the right of ingress and egress to, from, across and along the Grantor's Property, and with the right to use lands adjacent to said easement during temporary periods of reparation, replacement or maintenance of said roadway and/or parking area; the right to repair, replace, maintain and remove said roadway and/or parking area from said easement; and to trim or remove any trees, shrubs or tall grasses that in the judgment of the City may interfere with use or maintenance of said roadway and/or parking area.

It is to be understood that the only parking area maintenance to be performed by the Town should be weed control, trees, shrubs and tall grasses

By accepting this easement, the City of Huachuca City agrees to exercise reasonable care to avoid any damage to said real property above described.

IN WITNESS WHEREOF, and during a properly noticed meeting, the TOMBSTONE UNIFIED SCHOOL DISTRICT #1 has caused this temporary easement to be conveyed.

Dated this ____ day of _____, 2019.

Grantor:

Keith Guin, Governing Board President, Tombstone Unified School District #1

Exempt Pursuant to A.R.S. §§ 11-1134(A)(2), 11-1134(A)(3)

STATE OF ARIZONA } SS
County of Cochise }

This instrument was subscribed, sworn to, and acknowledged before me this ____ day of _____
2019, by _____.

My Commission Expires: _____.

Notary Public

TOWN OF HUACHUCA CITY
CASH ACCOUNTS
June-19

100% OF THE FISCAL YEAR HAS ELAPSED
CASH ACCOUNTS

General Fund	01-11110	WELLS - COMB CHK 88746 - GENERAL FUND	30-June-19	31-May-19	30-Apr-19	31-March-19	28-Feb-19	31-Jan-19	31-Dec-18
General Fund	01-11112	XPRESS DEPOSIT ACCOUNT	\$ 73,277.75	\$ (41,984.75)	\$ (36,173.69)	\$ (168,099.67)	\$ (65,487.60)	\$ (54,294.84)	\$ (38,764.12)
General Fund	01-11117	WF - INVESTMENT #62456 - OPERATING ACCOUNT	\$ 11,851.19	\$ 4,045.98	\$ 9,687.71	\$ 7,270.65	\$ 6,941.86	\$ 5,431.46	\$ 5,289.57
General Fund	01-11510	WF - INVESTMENT #7195 - BROKERAGE ACCOUNT	\$ 408,694.78	\$ 301,769.14	\$ 249,361.89	\$ 411,375.87	\$ 597,543.49	\$ 273,764.85	\$ 406,805.18
General Fund	01-11515	US BANK SAVINGS (includes Un-Earned Income)	\$ 67,142.40	\$ 67,142.40	\$ 67,142.40	\$ 67,142.40	\$ 65,246.00	\$ 65,246.40	\$ 65,246.40
General Fund	01-11520	WF - SAVINGS #5965 - BUSINESS MARKET ACCT	\$ 896,589.00	\$ 863,557.22	\$ 828,355.61	\$ 828,355.61	\$ 828,355.61	\$ 820,842.04	\$ 816,992.07
Fireman Pension	22-11110	WF - FIREMEN'S PENSION #4841	\$ 23,822.53	\$ 23,162.99	\$ 28,156.10	\$ 21,858.97	\$ 22,489.88	\$ 21,327.19	\$ 21,327.13
Trust Fund	55-11121	BOK - LANDFILL CLOSURE X29013	\$ 14,020.50	\$ 14,020.55	\$ 14,020.20	\$ 14,019.85	\$ 14,019.49	\$ 15,215.06	\$ 15,215.06
			\$ 2,426,185.00	\$ 2,426,185.00	\$ 2,419,929.54	\$ 2,419,929.54	\$ 2,419,929.54	\$ 2,419,929.54	\$ 2,419,929.54

TOTAL CASH ACCOUNTS

TOWN OF HUACHUCA CITY
CASH ACCOUNTS

TOWN OF HUACHUCA CITY
REVENUES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING JUNE 30, 2019

GENERAL FUND

	<u>PERIOD ACTUAL</u>	<u>YTD ACTUAL</u>	<u>BUDGET</u>	<u>UNEARNED</u>	<u>PCNT</u>
<u>TAXES</u>					
10-31-100 AUTO LIEU TAX	8,224.72	90,722.72	98,082.00	7,359.28	92.5
10-31-200 REAL PROPERTY TAXES	8,916.80	98,093.92	83,000.00	(15,093.92)	118.2
10-31-240 FRANCHISE TAXES	450.94	17,319.56	14,166.00	(3,163.56)	122.4
10-31-250 CITY SALES TAXES	20,900.11	207,804.28	195,698.00	(12,138.28)	106.2
10-31-252 USE TAX PURCHASES	.00	.00	50,000.00	50,000.00	.0
10-31-254 USE TAX INVENTORY	.00	.00	25,000.00	25,000.00	.0
10-31-260 STATE SALES TAXES	15,886.30	173,995.77	172,379.00	(1,616.77)	100.9
TOTAL TAXES	54,357.87	587,936.25	638,263.00	50,326.75	92.1
<u>LICENSES AND PERMITS</u>					
10-32-100 BUILDING PERMITS	785.40	23,918.14	12,000.00	(11,918.14)	199.3
10-32-110 BUSINESS LICENSES	.00	8,869.00	16,000.00	7,131.00	55.4
10-32-120 P&Z FEES	1,100.00	2,041.00	175.00	(1,866.00)	1166.3
TOTAL LICENSES AND PERMITS	1,885.40	34,828.14	28,175.00	(6,053.14)	123.6
<u>INTERGOVERNMENTAL REVENUE</u>					
10-33-100 STATE REVENUE SHARING	17,448.62	209,381.98	217,000.00	7,618.02	96.5
TOTAL INTERGOVERNMENTAL REVENUE	17,448.62	209,381.98	217,000.00	7,618.02	96.5
<u>CHARGES FOR SERVICE</u>					
10-34-100 ZONING FEES	.00	.00	500.00	500.00	.0
10-34-131 POLICE PROTECTION EQUIPMENT	5.27	125.02	250.00	124.98	50.0
10-34-132 POST TRAINING REIMBURSEMENTS	.00	.00	500.00	500.00	.0
10-34-140 AUCTION PROCEEDS	.00	121,059.72	10,000.00	(111,059.72)	1210.6
10-34-150 ANIMAL SHELTER REIMBURSEMENT	.00	.00	250.00	250.00	.0
10-34-180 KENNEL FEES	.00	10,493.00	16,000.00	5,507.00	65.6
10-34-530 CITY BUS FEES/DONATIONS	.00	.00	5,000.00	5,000.00	.0
10-34-823 BUS TICKET SALES SIERRA VISTA	.00	.00	1,000.00	1,000.00	.0
TOTAL CHARGES FOR SERVICE	5.27	131,677.74	33,500.00	(98,177.74)	393.1
<u>FINES</u>					
10-35-100 POLICE FINES	10,885.15	107,240.28	150,000.00	42,759.72	71.5
10-35-110 IMPOUND FEES	.00	1,770.00	5,600.00	3,730.00	32.2
10-35-112 TOWING FEES	.00	1,354.50	3,150.00	1,795.50	43.0
10-35-120 LIBRARY FEES & FINES	195.00	3,388.97	5,000.00	1,611.03	67.4
TOTAL FINES	11,080.15	113,733.75	163,650.00	49,918.25	69.6

TOWN OF HUACHUCA CITY
REVENUES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING JUNE 30, 2019

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
MISCELLANEOUS REVENUE					
10-38-100 INTEREST	7,275.88	37,919.13	8,000.00	(31,919.13)	632.0
10-38-200 UNREALIZED GAIN	2,810.47	37,819.90	2,000.00	(35,819.90)	1891.0
10-38-455 DONATIONS	.00	300.00	1,400.00	1,100.00	21.4
10-38-500 PARKS & REC REVENUE & FEES	133.00	1,075.25	1,000.00	(75.25)	107.5
10-38-515 YOUTH SPONERSHIP REVENUE	.00	.00	100.00	100.00	.0
10-38-900 MISCELLANEOUS	716.35	25,578.74	.00	(25,578.74)	.0
10-38-902 WORKERS' COMP REIMBURSEMENTS	.00	.00	100.00	100.00	.0
10-38-903 DIESEL SALES (FIRE, SCHOOL)	1,274.25	15,707.77	22,000.00	6,292.23	71.4
10-38-904 WILDLAND REVENUE	.00	.00	10,000.00	10,000.00	.0
10-38-907 INSURANCE CLAIMS	.00	.00	100.00	100.00	.0
10-38-910 LANDFILL LAND LEASE	47,800.00	571,200.00	571,193.00	(7.00)	100.0
10-38-915 COUNTY ANIMAL SHELTER REVENUE	.00	32,280.00	50,000.00	17,750.00	64.6
10-38-922 EMPLOYEE INSUR CONTRIBUTION	1,300.58	21,845.82	9,750.00	(11,895.82)	222.0
10-38-950 RICO REVENUE(ASSET FORFEITURE)	.00	.00	8,400.00	8,400.00	.0
10-38-965 ROLL-OFF TRUCK (SURPLUS SALES)	.00	.00	50,000.00	50,000.00	.0
10-38-970 WF SAVINGS TRANSFER IN	.00	.00	158,879.00	158,879.00	.0
10-38-999 DAILY CASH REC OVER/SHORT ACCT	.00	2.50	10.00	7.50	25.0
TOTAL MISCELLANEOUS REVENUE	61,110.29	743,498.91	890,932.00	147,433.09	83.6
TOWN GRANTS					
10-37-185 DONATIONS - ANIMAL SHELTER	.00	448.38	5,000.00	4,551.64	9.0
10-37-185 ANIMAL SHELTER GRANTS	.00	.00	65,000.00	65,000.00	.0
10-37-456 DONATIONS - LIBRARY	.00	2,018.00	2,000.00	(18.00)	100.9
10-37-457 LIBRARY GRANT	.00	40,584.89	100,000.00	59,415.31	40.6
10-37-458 SENIOR CENTER GRANT	.00	.00	25,000.00	25,000.00	.0
10-37-459 SUMMER SPLASH	3,142.75	5,012.75	5,000.00	(12.75)	100.3
10-37-487 POLICE DONATIONS	.00	.00	10,000.00	10,000.00	.0
10-37-806 GRANTS - POLICE AZDOHS	.00	.00	120,428.00	120,428.00	.0
10-37-808 GRANTS - IT	.00	.00	15,000.00	15,000.00	.0
10-37-909 BUILDING REGULATION GRANT	.00	.00	25,000.00	25,000.00	.0
10-37-911 GRANTS - POLICE AZGOHS	.00	.00	99,000.00	99,000.00	.0
10-37-919 CITY BUS GRANT	.00	.00	75,000.00	75,000.00	.0
10-37-920 GENERAL ADMIN GRANT	.00	.00	75,000.00	75,000.00	.0
10-37-921 POLICE GRANT	.00	.00	100,000.00	100,000.00	.0
10-37-983 E-RATE	.00	.00	175,000.00	175,000.00	.0
10-37-984 CONTINGENCY FUND	.00	.00	200,000.00	200,000.00	.0
TOTAL TOWN GRANTS	3,142.75	48,063.80	1,098,428.00	1,048,362.20	4.4
TOTAL FUND REVENUE	149,030.35	1,899,120.57	3,087,948.00	1,198,825.43	60.9

TOWN OF HUACHUCA CITY
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING JUNE 30, 2019

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
COUNCIL					
10-42-100 PERSONNEL SERVICES	900.00	10,830.00	11,340.00	510.00	96.5
10-42-110 PROFESSIONAL SERVICES	1,100.00	14,911.12	8,021.00	(8,890.12)	247.7
10-42-130 EMPLOYEE BENEFITS	74.09	891.53	930.00	38.47	95.9
10-42-220 ATTORNEY FEES	2,992.50	22,847.98	55,772.00	32,924.04	41.0
10-42-250 ADVERTISING	.00	1,397.15	100.00	(1,297.15)	1397.2
10-42-290 OFFICE SUPPLIES	.00	223.27	800.00	576.73	27.9
10-42-530 COMMUNITY RELATIONS	.00	184.54	700.00	515.46	28.4
10-42-840 MEMBERSHIP LEAGUE	84.00	480.90	5,720.00	5,239.10	8.4
10-42-880 TRAVEL AND TRAINING	1,475.00	2,777.82	2,000.00	(777.82)	138.9
TOTAL COUNCIL	8,605.59	54,544.09	83,383.00	28,838.91	65.4
GENERAL ADMINISTRATION					
10-43-100 PERSONNEL SERVICES	8,076.94	89,508.34	70,000.00	491.88	99.3
10-43-102 NEW HIRE	.00	.00	150.00	150.00	.0
10-43-105 OVERTIME	.00	.00	100.00	100.00	.0
10-43-122 MISCELLANEOUS	.00	405.61	.00	(405.61)	.0
10-43-130 EMPLOYEE BENEFITS	1,689.41	16,877.56	29,105.00	12,227.44	58.0
10-43-220 ATTORNEY FEES	885.00	5,435.44	10,000.00	4,564.56	54.4
10-43-250 ADVERTISING	4,627.21	8,380.74	7,500.00	(880.74)	111.7
10-43-271 TELEPHONE	639.51	7,844.32	10,500.00	2,655.68	74.7
10-43-280 INSURANCE	30.90	10,068.83	12,100.00	2,041.37	83.1
10-43-290 OFFICE SUPPLIES	32.79	4,031.10	3,000.00	(1,031.10)	134.4
10-43-300 PRINTING	.00	380.51	1,000.00	639.49	36.1
10-43-340 UTILITIES	477.09	6,735.69	19,700.00	12,964.31	34.2
10-43-360 CONTRACT LABOR	32.75	4,858.48	.00	(4,858.48)	.0
10-43-440 POSTAGE	10.80	3,391.58	3,500.00	108.42	96.9
10-43-470 VEHICLE EXPENSE	.00	581.01	500.00	(81.01)	116.2
10-43-475 FUEL EXPENSE	127.34	735.47	600.00	(135.47)	122.6
10-43-480 COMPUTER EXPENSE	1,200.95	11,798.31	11,400.00	(398.31)	103.5
10-43-500 BUILDING MAINTENANCE	44.00	4,052.89	12,300.00	8,247.11	33.0
10-43-610 EQUIPMENT MAINTENANCE	.00	535.27	200.00	(335.27)	267.6
10-43-640 MEMBERSHIP	.00	7,045.10	975.00	(6,070.10)	722.6
10-43-850 AUDIT	612.50	17,082.50	14,621.00	(2,441.50)	116.7
10-43-880 TRAVEL AND TRAINING	295.00	3,278.29	4,850.00	1,571.71	67.6
10-43-890 ELECTION SUPPLIES	.00	2,395.00	8,000.00	5,605.00	29.9
10-43-891 ROLL-OFF TRUCK EXP	.00	.00	50,000.00	50,000.00	.0
10-43-703 CODIFYING/DIGITIZING	.00	2,934.50	3,500.00	565.50	83.8
10-43-705 CAPITAL LEASE EXPENSE	731.63	8,997.88	5,000.00	(1,997.88)	140.0
10-43-840 CAPITAL OUTLAY - EQUIPMENT	.00	.00	3,700.00	3,700.00	.0
TOTAL GENERAL ADMINISTRATION	19,613.82	195,304.22	282,301.00	86,996.76	69.2

TOWN OF HUACHUCA CITY
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING JUNE 30, 2018

GENERAL FUND

	<u>PERIOD ACTUAL</u>	<u>YTD ACTUAL</u>	<u>BUDGET</u>	<u>UNEXPENDED</u>	<u>PCNT</u>
<u>MAGISTRATE</u>					
10-45-100 PERSONNEL SERVICES	4,850.00	43,841.20	43,138.00	(705.20)	101.6
10-45-105 OVERTIME	420.00	2,877.50	100.00	(2,577.50)	2877.5
10-45-120 PROSECUTION FEES	.00	1,298.00	.00	(1,298.00)	.0
10-45-130 EMPLOYEE BENEFITS	1,381.90	14,580.18	17,881.00	3,300.82	81.5
10-45-221 COURT APPT ATTORNEYS	3,810.00	13,440.00	.00	(13,440.00)	.0
10-45-280 CONTRACT LABOR-PRO TEM	115.00	885.00	1,500.00	815.00	45.7
10-45-290 OFFICE SUPPLIES	.00	207.01	450.00	242.99	48.0
10-45-380 CONTRACT LABOR-JUDGE	800.00	8,400.00	14,400.00	6,000.00	58.3
10-45-381 CONTRACT LABOR - SECURITY	204.00	1,872.00	2,600.00	728.00	72.0
10-45-480 COMPUTER EXPENSE	.00	2,250.00	2,500.00	250.00	90.0
10-45-880 TRAVEL/TRAINING	.00	485.84	500.00	14.16	97.2
10-45-810 JAIL FEES	1,886.24	14,548.87	6,000.00	(8,548.87)	242.5
TOTAL MAGISTRATE	13,247.14	104,285.60	89,087.00	(15,218.60)	117.1
<u>IT</u>					
10-48-101 CONTRACT LABOR	1,901.20	8,575.10	41,000.00	32,424.90	20.9
10-48-130 EMPLOYEE BENEFITS	.00	45.00	.00	(45.00)	.0
10-48-210 SUBSCRIPTIONS	311.04	2,077.58	8,890.00	6,812.42	23.4
10-48-275 CELL PHONE	1,669.84	20,117.55	.00	(20,117.55)	.0
10-48-804 SOFTWARE LICENSING	.00	.00	2,500.00	2,500.00	.0
10-48-840 CAPITAL OUTLAY	.00	7,459.59	8,250.00	790.41	90.4
TOTAL IT	3,881.88	38,274.82	60,840.00	22,365.18	63.1

TOWN OF HUACHUCA CITY
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING JUNE 30, 2019

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
POLICE					
10-51-100 PERSONNEL SERVICES	32,018.51	317,675.77	313,680.00	(3,995.77)	101.3
10-51-102 NEW HIRE	280.00	282.10	.00	(282.10)	.0
10-51-105 OVERTIME	771.39	16,884.95	10,000.00	(6,884.95)	168.9
10-51-110 UNIFORM EXPENSE	250.00	3,000.00	3,600.00	600.00	83.3
10-51-130 EMPLOYEE BENEFITS	15,009.32	152,187.21	234,774.00	82,606.79	84.8
10-51-221 PSRS BOARD ATTORNEY	.00	.00	100.00	100.00	.0
10-51-222 SEACOM/CCSO CONTRACT	.00	44,670.22	50,000.00	5,329.78	89.3
10-51-230 PROFESSIONAL SERVICES	.00	6,803.77	6,021.00	(782.77)	113.0
10-51-271 TELEPHONE	254.59	5,107.84	5,200.00	92.36	98.2
10-51-290 OFFICE SUPPLIES	.00	1,469.65	1,000.00	(469.65)	147.0
10-51-295 PRINTING EXPENSE	.00	1,233.66	1,500.00	266.34	82.2
10-51-340 UTILITIES	417.95	5,977.04	.00	(5,977.04)	.0
10-51-360 CONTRACT LABOR	32.75	2,988.65	.00	(2,988.65)	.0
10-51-365 SHREDDING SERVICES	99.27	1,140.04	900.00	(240.04)	128.7
10-51-460 MAINTENANCE AND SUPPLIES	71.50	17,902.00	3,500.00	(14,402.00)	511.5
10-51-466 WEAPONS AND AMMUNITION	.00	155.45	2,000.00	1,844.55	7.8
10-51-470 VEHICLE EXPENSE	689.08	5,529.75	8,000.00	2,470.25	69.1
10-51-475 POLICE FUEL EXPENSE	2,207.51	11,655.31	12,000.00	344.69	97.1
10-51-480 COMPUTER EXPENSE	.00	1,314.32	1,200.00	(114.32)	109.5
10-51-500 BUILDING MAINTENANCE	.00	1,928.08	.00	(1,928.08)	.0
10-51-505 POLICE VEHICLE IMPOUND FEE	84.00	2,233.50	4,250.00	2,016.50	52.8
10-51-510 IMPOUND ADMIN	.00	(2,086.00)	.00	2,086.00	.0
10-51-620 EQUIP REPAIR AND MAINTENANCE	.00	3,827.80	8,600.00	4,872.20	42.7
10-51-640 MEMBERSHIP	.00	.00	400.00	400.00	.0
10-51-680 TRAVEL AND TRAINING	.00	530.69	1,000.00	469.31	53.1
10-51-685 COMMUNITY RELATIONS	.00	.00	750.00	750.00	.0
10-51-705 CAPITAL LEASE	234.05	2,658.36	2,300.00	(358.36)	124.3
10-51-840 POLICE CAPITAL OUTLAY	.00	2,930.85	6,250.00	3,319.15	46.9
10-51-845 OFFICE FURNITURE	.00	.00	100.00	100.00	.0
10-51-856 BODY WORN CAMERA PROGRAM	.00	.00	3,366.00	3,366.00	.0
10-51-857 ASSET FORFEITURE EXPENSES	.00	.00	8,500.00	8,500.00	.0
TOTAL POLICE	52,417.90	607,960.81	688,661.00	80,690.19	88.3

TOWN OF HUACHUCA CITY
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING JUNE 30, 2019

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
ANIMAL SHELTER					
10-52-100 PERSONNEL SERVICES	2,147.75	28,859.76	45,780.00	16,900.24	63.1
10-52-102 NEW HIRE	.00	250.00	.00	(250.00)	.0
10-52-110 ANIMAL SHELTER UNIFORMS	.00	.00	200.00	200.00	.0
10-52-130 EMPLOYEE BENEFITS	303.28	4,107.84	5,460.00	1,352.16	75.2
10-52-140 PROFESSIONAL SERVICES	.00	10,047.51	6,021.00	(4,026.51)	166.9
10-52-280 OFFICE SUPPLIES	.00	805.05	200.00	(605.05)	402.5
10-52-340 UTILITIES	36.58	4,248.56	.00	(4,248.56)	.0
10-52-380 CONTRACT LABOR	.00	3,965.86	.00	(3,965.86)	.0
10-52-450 EQUIPMENT AND SUPPLIES	.00	285.82	2,000.00	1,734.18	13.3
10-52-480 MAINTENANCE AND SUPPLIES	.00	3,996.23	3,850.00	(146.23)	103.8
10-52-481 ANIMAL FOOD	.00	759.29	2,050.00	1,290.71	37.0
10-52-482 PEST CONTROL	.00	368.00	550.00	182.00	66.9
10-52-483 MEDICE/VACCINE	.00	1,180.82	3,000.00	1,839.38	38.7
10-52-485 HEALTH AND SAFETY	.00	.00	300.00	300.00	.0
10-52-470 VEHICLE MAINT	.00	2,426.16	1,000.00	(1,426.16)	242.6
10-52-471 VEHICLE PAYMENT	.00	29,501.51	10,800.00	(18,701.51)	273.2
10-52-475 FUEL EXPENSE	79.67	898.57	.00	(898.57)	.0
10-52-480 COMPUTER EXPENSE	.00	1,361.99	1,000.00	(361.99)	136.2
10-52-500 BUILDING MAINTENANCE	.00	234.05	.00	(234.05)	.0
10-52-660 TRAVEL & TRAINING	.00	100.00	1,500.00	1,400.00	6.7
10-52-665 COMMUNITY RELATIONS	.00	.00	400.00	400.00	.0
10-52-800 MISC	.00	315.00	.00	(315.00)	.0
TOTAL ANIMAL SHELTER	2,569.28	93,669.82	84,091.00	(9,578.82)	111.4
FIRE					
10-53-100 PERSONNEL SERVICES	(12.41)	410,000.00	317,800.00	(92,200.00)	129.0
10-53-101 VOLUNTEER FIREFIGHTERS	.00	.00	7,000.00	7,000.00	.0
10-53-110 UNIFORM EXPENSE	.00	.00	3,200.00	3,200.00	.0
10-53-130 EMPLOYEE BENEFITS	.00	2.55	5,000.00	4,997.45	.1
10-53-280 OFFICE SUPPLIES	.00	.00	5,000.00	5,000.00	.0
10-53-340 UTILITIES	683.77	13,659.52	.00	(13,659.52)	.0
10-53-368 INSURANCE	.00	.00	1,200.00	1,200.00	.0
10-53-450 EQUIPMENT/TRUCK MAINTENANCE	.00	1,574.99	5,000.00	3,425.01	31.5
10-53-480 MAINTENANCE AND SUPPLIES	.00	1,885.12	15,000.00	13,314.88	11.2
10-53-482 PEST CONTROL	.00	.00	10,000.00	10,000.00	.0
10-53-470 VEHICLE EXPENSE	.00	46,600.37	54,000.00	5,399.63	90.0
10-53-475 FIRE FUEL EXPENSE	.00	2,498.06	9,000.00	6,501.94	27.8
10-53-480 COMPUTER EXPENSE	.00	356.54	1,800.00	1,443.46	18.8
10-53-660 TRAVEL AND TRAINING	.00	.00	3,500.00	3,500.00	.0
10-53-665 COMMUNITY RELATIONS	.00	.00	1,000.00	1,000.00	.0
10-53-670 FIRE SAFETY EQUIP	.00	.00	7,000.00	7,000.00	.0
10-53-700 WILDLAND EXPENSES	.00	.00	2,500.00	2,500.00	.0
10-53-702 MEDICAL SUPPLIES	.00	.00	6,000.00	6,000.00	.0
10-53-705 CAPITAL LEASE	.00	4,716.58	.00	(4,716.58)	.0
TOTAL FIRE	671.36	483,093.73	454,000.00	(29,093.73)	106.4

TOWN OF HUACHUCA CITY
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING JUNE 30, 2019

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>BUILDING REGULATION</u>					
10-54-290 OFFICE SUPPLIES	.00	83.77	.00	(63.77)	.0
10-54-300 PROFESSIONAL SERVICES	.00	4,259.24	6,021.00	1,761.76	70.7
10-54-360 CONTRACT LABOR	3,950.00	52,543.08	54,000.00	1,456.92	97.3
10-54-780 BLDG REGULATION SUPPLIES	.00	469.89	540.00	70.11	87.0
10-54-801 ABATEMENT	.00	.00	8,600.00	8,600.00	.0
TOTAL BUILDING REGULATION	3,950.00	57,335.98	69,161.00	11,825.02	82.9
<u>PUBLIC WORKS</u>					
10-57-100 PERSONNEL SERVICES	12.41	12.41	.00	(12.41)	.0
10-57-340 UTILITIES	3,222.86	33,154.83	.00	(33,154.83)	.0
10-57-380 CONTRACT LABOR	131.00	6,231.86	.00	(6,231.86)	.0
10-57-460 MAINTENANCE AND SUPPLIES	891.57	5,186.97	250.00	(4,936.97)	2074.8
TOTAL PUBLIC WORKS	4,057.84	44,586.07	250.00	(44,336.07)	17634.
<u>CITY POOL</u>					
10-58-100 PERSONNEL SERVICES	7,355.00	12,100.47	10,395.00	(1,705.47)	116.4
10-58-130 EMPLOYEE BENEFITS	1,113.08	1,856.16	1,500.00	(356.16)	123.7
10-58-270 PHONE	51.78	621.58	600.00	(21.58)	103.6
10-58-340 UTILITIES	528.57	6,013.55	7,500.00	1,486.45	80.2
10-58-460 MAINTENANCE AND SUPPLIES	741.89	4,830.02	5,000.00	169.98	96.6
10-58-660 CERTIFYING	.00	375.00	300.00	(75.00)	125.0
TOTAL CITY POOL	9,790.32	25,796.78	25,295.00	(501.78)	102.0
<u>SUMMER SPLASH</u>					
10-59-100 PERSONNEL SERVICES	2,679.75	5,679.75	3,000.00	(2,679.75)	189.3
10-59-130 EMPLOYEE BENEFITS	274.42	274.42	.00	(274.42)	.0
10-59-460 SUPPLIES	418.89	831.12	600.00	(31.12)	105.2
TOTAL SUMMER SPLASH	3,373.06	6,585.29	3,600.00	(2,985.29)	182.9
<u>PARKS & RECREATION</u>					
10-80-100 PERSONNEL SERVICES	.00	248.32	.00	(248.32)	.0
10-80-130 EMPLOYEE BENEFITS	.00	51.05	.00	(51.05)	.0
10-80-460 MAINTENANCE AND SUPPLIES	527.63	2,821.29	4,000.00	1,378.74	65.5
10-80-830 COMMUNITY RELATIONS/JULY 4TH	.00	.00	250.00	250.00	.0
10-80-704 SPECIAL ACTIVITIES	2,289.59	8,003.00	10,000.00	1,997.00	80.0
TOTAL PARKS & RECREATION	2,817.22	10,923.63	14,250.00	3,326.37	76.7

**TOWN OF HUACHUCA CITY
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING JUNE 30, 2019**

GENERAL FUND

	<u>PERIOD ACTUAL</u>	<u>YTD ACTUAL</u>	<u>BUDGET</u>	<u>UNEXPENDED</u>	<u>PCNT</u>
<u>LIBRARY AND COMMUNITY SERVICES</u>					
10-62-100 PERSONNEL SERVICES	8,930.00	80,877.77	88,500.00	5,822.23	93.3
10-62-102 NEW HIRE	38.34	38.34	100.00	61.66	38.3
10-62-130 EMPLOYEE BENEFITS	958.42	8,773.66	10,000.00	1,226.32	87.7
10-62-250 ADVERTISING	.00	.00	250.00	250.00	.0
10-62-271 TELEPHONE	164.74	2,046.54	2,000.00	(46.54)	102.3
10-62-290 OFFICE SUPPLIES	.00	1,367.18	2,500.00	1,132.82	54.7
10-62-340 UTILITIES	713.48	9,991.49	.00	(9,991.49)	.0
10-62-360 CONTRACT LABOR	.00	3,949.23	.00	(3,949.23)	.0
10-62-366 INMATE/JANITORIAL	65.50	1,219.00	1,285.00	66.00	94.9
10-62-440 POSTAGE	.00	.00	200.00	200.00	.0
10-62-460 MAINTENANCE AND SUPPLIES	.00	13,242.73	1,500.00	(11,742.73)	862.9
10-62-476 FUEL	56.26	75.15	360.00	284.85	20.9
10-62-480 COMPUTER EXPENSE	.00	129.88	500.00	370.12	26.0
10-62-481 INTERNET	94.95	2,734.35	2,300.00	(434.35)	118.9
10-62-810 EQUIPMENT MAINTENANCE	.00	74.69	.00	(74.69)	.0
10-62-820 VEHICLE REPAIR & MAINT	.00	380.51	400.00	19.49	95.1
10-62-840 MEMBERSHIP	.00	65.00	195.00	130.00	33.3
10-62-860 TRAVEL AND TRAINING	.00	546.18	1,000.00	453.82	54.6
10-62-703 COMMUNITY RELATIONS	.00	303.43	500.00	196.57	60.7
10-62-705 CAPITAL OUTLAY	293.55	5,726.68	3,900.00	(1,826.68)	146.9
10-62-802 LIBRARY DONATIONS EXP	.00	4,079.92	.00	(4,079.92)	.0
TOTAL LIBRARY AND COMMUNITY SERVICES	11,315.24	135,423.75	113,490.00	(21,933.75)	119.3
<u>CITY BUS</u>					
10-65-100 PERSONNEL SERVICES	.00	11,239.40	28,534.00	17,294.60	39.4
10-65-130 EMPLOYEE BENEFITS	.00	1,650.08	3,976.00	2,425.94	39.0
10-65-140 PROFESSIONAL SERVICES	.00	2,382.50	6,021.00	3,638.50	39.6
10-65-280 INSURANCE	.00	9,811.46	12,050.00	2,438.54	79.8
10-65-470 VEHICLE EXPENSE	.00	1,052.47	4,985.00	3,912.53	21.2
10-65-475 FUEL EXPENSE	.00	2,400.14	6,732.00	4,331.86	35.7
10-65-482 BUS STOP CONSTRUCTION	.00	.00	5,000.00	5,000.00	.0
10-65-483 SIERRA VISTA BUS FARES	.00	.00	1,000.00	1,000.00	.0
TOTAL CITY BUS	.00	28,236.03	68,278.00	40,041.97	41.4

TOWN OF HUACHUCA CITY
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING JUNE 30, 2019

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
SENIOR CENTER					
10-88-100 PERSONNEL SERVICES	.00	5,508.35	9,200.00	3,691.65	59.9
10-88-130 EMPLOYEE BENEFITS	.00	587.94	1,200.00	612.06	49.0
10-88-140 PROFESSIONAL SERVICES	.00	27,507.18	6,021.00	(21,486.18)	458.9
10-88-271 TELEPHONE	83.20	636.62	650.00	11.38	98.3
10-88-290 SUPPLIES	1,110.44	1,853.44	200.00	(1,853.44)	926.7
10-88-340 UTILITIES	113.46	4,404.91	5,000.00	595.09	88.1
10-88-341 INTERNET SERVICES	.00	494.72	800.00	305.28	61.6
10-88-482 PEST CONTROL	.00	398.00	550.00	154.00	72.0
10-88-500 BUILDING MAINTENANCE	.00	554.44	.00	(554.44)	.0
10-88-900 AUTHORIZED EXPENDITURES	7,673.39	7,673.39	10,000.00	2,326.61	76.7
TOTAL SENIOR CENTER	8,950.49	49,618.99	33,621.00	(15,997.99)	147.6
TOWN GRANTS					
10-89-480 BUS LINE EXPENDITURES	.00	.00	75,000.00	75,000.00	.0
10-89-801 ANIMAL SHELTER GRANT EXP	.00	.00	70,000.00	70,000.00	.0
10-89-802 LIBRARY DONATIONS EXP	1,482.20	35,368.85	132,000.00	96,631.15	26.8
10-89-803 IT GRANT EXP	.00	.00	180,000.00	180,000.00	.0
10-89-804 MISC EXP	.00	.00	75,000.00	75,000.00	.0
10-89-805 BUILDING REGULATION EXP	.00	.00	25,000.00	25,000.00	.0
10-89-845 POLICE GRANT EXP	.00	4,964.64	10,000.00	5,035.36	49.7
10-89-846 AZDOHS GRANT EXPENDITURES	.00	.00	99,000.00	99,000.00	.0
10-89-847 AZGOHS GRANT EXPENDITURES	.00	.00	120,428.00	120,428.00	.0
10-89-851 USDA EQUIPMENT GRANT	.00	.00	200,000.00	200,000.00	.0
TOTAL TOWN GRANTS	1,482.20	40,333.49	996,428.00	956,092.51	4.1
NON-DEPARTMENTAL					
10-70-901 INSURANCE CLAIMS	.00	12,995.40	1,202.00	(11,793.40)	1081.2
TOTAL NON-DEPARTMENTAL	.00	12,995.40	1,202.00	(11,793.40)	1081.2
TOTAL FUND EXPENDITURES	144,743.12	1,988,958.50	3,067,948.00	1,078,977.50	64.8
NET REVENUE OVER EXPENDITURES	4,287.23	(119,847.93)	.00	119,847.93	.0

**TOWN OF HUACHUCA CITY
REVENUES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING JUNE 30, 2019**

POLICE - DHS GRANT - BP OT

		<u>PERIOD ACTUAL</u>	<u>YTD ACTUAL</u>	<u>BUDGET</u>	<u>UNEXPENDED</u>	<u>PCNT</u>
	<u>REVENUE</u>					
12-30-800	DHS GRANT BP O/T	27,342.95	32,307.59	135,000.00	102,692.41	23.9
	TOTAL REVENUE	27,342.95	32,307.59	135,000.00	102,692.41	23.9
	TOTAL FUND REVENUE	27,342.95	32,307.59	135,000.00	102,692.41	23.9

**TOWN OF HUACHUCA CITY
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING JUNE 30, 2019**

POLICE - DHS GRANT - BP OT

	<u>PERIOD ACTUAL</u>	<u>YTD ACTUAL</u>	<u>BUDGET</u>	<u>UNEXPENDED</u>	<u>PCNT</u>
<u>EXPENDITURES</u>					
12-40-130 EMPLOYEE BENEFITS	(92.97)	2,722.18	135,000.00	132,277.82	2.0
12-40-131 DUI TASK FORCE OVER TIME	.00	1,398.98	.00	(1,398.98)	.0
12-40-135 PUBLIC SAFETY RETIREMENT	.00	1,819.39	.00	(1,819.39)	.0
12-40-840 AUTHORIZED EXPENDITURES	.00	8,519.27	.00	(8,519.27)	.0
TOTAL EXPENDITURES	(92.97)	14,259.80	135,000.00	120,740.20	10.8
TOTAL FUND EXPENDITURES	(92.97)	14,259.80	135,000.00	120,740.20	10.8
NET REVENUE OVER EXPENDITURES	27,435.92	18,047.79	.00	(18,047.79)	.0

**TOWN OF HUACHUCA CITY
REVENUES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING JUNE 30, 2019**

FIRE TRUCK FUND

	<u>PERIOD ACTUAL</u>	<u>YTD ACTUAL</u>	<u>BUDGET</u>	<u>UNEXPENDED</u>	<u>PCNT</u>
<u>REVENUE</u>					
14-30-801 TRIBAL CASINO GRANT FUND	.00	.00	300,000.00	300,000.00	.0
14-30-802 FIRE ACT GRANT	.00	.00	450,000.00	450,000.00	.0
TOTAL REVENUE	.00	.00	750,000.00	750,000.00	.0
TOTAL FUND REVENUE	.00	.00	750,000.00	750,000.00	.0

**TOWN OF HUACHUCA CITY
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING JUNE 30, 2019**

FIRE TRUCK FUND

	<u>PERIOD ACTUAL</u>	<u>YTD ACTUAL</u>	<u>BUDGET</u>	<u>UNEXPENDED</u>	<u>PCNT</u>
<u>EXPENDITURES</u>					
14-40-840 CAPITAL OUTLAY	<u>.00</u>	<u>.00</u>	<u>750,000.00</u>	<u>750,000.00</u>	<u>.0</u>
TOTAL EXPENDITURES	<u>.00</u>	<u>.00</u>	<u>750,000.00</u>	<u>750,000.00</u>	<u>.0</u>
TOTAL FUND EXPENDITURES	<u>.00</u>	<u>.00</u>	<u>750,000.00</u>	<u>750,000.00</u>	<u>.0</u>
NET REVENUE OVER EXPENDITURES	<u>.00</u>	<u>.00</u>	<u>.00</u>	<u>.00</u>	<u>.0</u>

**TOWN OF HUACHUCA CITY
REVENUES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING JUNE 30, 2019**

		TRUST FUND				
		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
REVENUE						
20-30-200	FINES AND BAILS	14,340.09	181,836.83	288,000.00	86,163.37	67.9
20-30-300	BONDS	.00	.00	250.00	250.00	.0
20-30-400	RESTITUTION	.00	.00	100.00	100.00	.0
20-30-600	JCEF	.00	.00	100.00	100.00	.0
TOTAL REVENUE		14,340.09	181,836.83	288,450.00	86,613.37	67.7
TOTAL FUND REVENUE		14,340.09	181,836.83	288,450.00	86,613.37	67.7

TOWN OF HUACHUCA CITY
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING JUNE 30, 2019

		TRUST FUND				
		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
EXPENDITURES						
20-40-200	FINES AND BAILS	17,589.64	184,485.73	268,204.00	83,718.27	68.8
20-40-400	RESTITUTION	38.16	121.16	48.00	(75.16)	263.4
20-40-401	BOND	.00	443.00	100.00	(343.00)	443.0
20-40-500	JCEF	.00	.00	100.00	100.00	.0
TOTAL EXPENDITURES		17,627.70	185,049.89	268,450.00	83,400.11	68.9
TOTAL FUND EXPENDITURES		17,627.70	185,049.89	268,450.00	83,400.11	68.9
NET REVENUE OVER EXPENDITURES		(3,287.61)	(3,213.26)	.00	3,213.26	.0

TOWN OF HUACHUCA CITY
REVENUES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING JUNE 30, 2019

ROAD USER FUND

	<u>PERIOD ACTUAL</u>	<u>YTD ACTUAL</u>	<u>BUDGET</u>	<u>UNEXPENDED</u>	<u>PCNT</u>
REVENUE					
23-30-300 GAS TAX REVENUES - HURF	12,576.79	151,911.48	147,852.00	(4,259.48)	102.9
23-30-800 MISCELLANEOUS REVENUE	.00	.00	100.00	100.00	.0
TOTAL REVENUE	<u>12,576.79</u>	<u>151,911.48</u>	<u>147,752.00</u>	<u>(4,159.48)</u>	<u>102.8</u>
TOTAL FUND REVENUE	<u>12,576.79</u>	<u>151,911.48</u>	<u>147,752.00</u>	<u>(4,159.48)</u>	<u>102.8</u>

**TOWN OF HUACHUCA CITY
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING JUNE 30, 2019**

ROAD USER FUND

	<u>PERIOD ACTUAL</u>	<u>YTD ACTUAL</u>	<u>BUDGET</u>	<u>UNEXPENDED</u>	<u>PCNT</u>
ROAD USERS ADMIN					
23-40-100 PERSONNEL SERVICES	.00	.00	45,888.00	45,888.00	.0
23-40-105 OVERTIME	.00	.00	1,000.00	1,000.00	.0
23-40-120 PROFESSIONAL SERVICES	.00	.00	6,021.00	6,021.00	.0
23-40-130 EMPLOYEE BENEFITS	.00	(14.18)	24,556.00	24,572.18	(.1)
23-40-480 MAINTENANCE AND SUPPLIES	.00	1,613.98	6,000.00	4,386.02	28.9
23-40-470 VEHICLE EXPENSE	.00	.00	2,500.00	2,500.00	.0
23-40-475 FUEL	.00	.00	1,080.00	1,080.00	.0
23-40-490 ROAD REPAIR	.00	3,981.00	30,000.00	26,019.00	13.3
23-40-810 EQUIPMENT REPAIR	.00	.00	5,000.00	5,000.00	.0
23-40-831 CAPITAL OUTLAY	.00	.00	25,725.00	25,725.00	.0
TOTAL ROAD USERS ADMIN	.00	5,580.82	147,762.00	142,171.18	3.8
TOTAL FUND EXPENDITURES	.00	5,580.82	147,762.00	142,171.18	3.8
NET REVENUE OVER EXPENDITURES	12,576.79	148,330.66	.00	(148,330.66)	.0

**TOWN OF HUACHUCA CITY
REVENUES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING JUNE 30, 2019**

GRANT OPPORTUNITY

		<u>PERIOD ACTUAL</u>	<u>YTD ACTUAL</u>	<u>BUDGET</u>	<u>UNEXPENDED</u>	<u>PCNT</u>
	GRANT REVENUE					
29-30-900	GRANT REVENUE CDBG	.00	3,400.00	.00	(3,400.00)	.0
29-30-901	MISCELLANEOUS GRANTS	.00	.00	100,000.00	100,000.00	.0
	TOTAL GRANT REVENUE	<u>.00</u>	<u>3,400.00</u>	<u>100,000.00</u>	<u>96,600.00</u>	<u>3.4</u>
	TOTAL FUND REVENUE	<u>.00</u>	<u>3,400.00</u>	<u>100,000.00</u>	<u>96,600.00</u>	<u>3.4</u>

**TOWN OF HUACHUCA CITY
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING JUNE 30, 2019**

GRANT OPPORTUNITY

	<u>PERIOD ACTUAL</u>	<u>YTD ACTUAL</u>	<u>BUDGET</u>	<u>UNEXPENDED</u>	<u>PCNT</u>
<u>GRANT EXPENDITURES</u>					
29-40-840 AUTHORIZED EXPENDITURES	<u>.00</u>	<u>.00</u>	<u>100,000.00</u>	<u>100,000.00</u>	<u>.0</u>
TOTAL GRANT EXPENDITURES	<u>.00</u>	<u>.00</u>	<u>100,000.00</u>	<u>100,000.00</u>	<u>.0</u>
TOTAL FUND EXPENDITURES	<u>.00</u>	<u>.00</u>	<u>100,000.00</u>	<u>100,000.00</u>	<u>.0</u>
NET REVENUE OVER EXPENDITURES	<u>.00</u>	<u>3,400.00</u>	<u>.00</u>	<u>(3,400.00)</u>	<u>.0</u>

**TOWN OF HUACHUCA CITY
REVENUES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING JUNE 30, 2019**

WATER FUND

	<u>PERIOD ACTUAL</u>	<u>YTD ACTUAL</u>	<u>BUDGET</u>	<u>UNEXPENDED</u>	<u>PCNT</u>
REVENUE					
51-30-200 WATER SALES	37,716.09	231,629.09	159,910.00	(74,719.09)	147.6
51-30-202 RC: RECONNECT FEE	40.00	495.00	500.00	5.00	99.0
51-30-203 WTO: WATER TURN ON FEE	658.03	658.03	.00	(658.03)	.0
51-30-300 CONNECTION FEES	220.00	935.00	500.00	(435.00)	187.0
51-30-400 PENALTIES & FORFEITURES	1,360.20	7,635.38	12,000.00	4,364.62	63.8
51-30-900 MISCELLANEOUS	.00	.00	800.00	800.00	.0
51-30-950 WF SAVINGS TRANSFERS IN	.00	.00	47,334.00	47,334.00	.0
TOTAL REVENUE	39,994.32	241,352.50	217,844.00	(23,508.50)	110.8
TOTAL FUND REVENUE	39,994.32	241,352.50	217,844.00	(23,508.50)	110.8

TOWN OF HUACHUCA CITY
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING JUNE 30, 2019

WATER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET		UNEXPENDED	PCNT
WATER EXPENDITURES						
51-40-100 PERSONNEL SERVICES	15,081.44	125,590.46	70,636.00	(54,955.45)	177.8
51-40-105 OVERTIME	413.57	2,871.20	1,000.00	(1,871.20)	287.1
51-40-110 UNIFORM EXPENSE	298.04	4,666.40	4,500.00	(166.40)	103.7
51-40-130 EMPLOYEE BENEFITS	4,182.39	43,304.92	24,558.00	(18,746.92)	176.3
51-40-280 INSURANCE	.00	9,811.46	11,000.00		1,388.54	87.4
51-40-290 OFFICE SUPPLIES	.00	529.92	.00	(529.92)	.0
51-40-340 UTILITIES	3,992.18	44,472.75	31,000.00	(13,472.75)	143.5
51-40-360 CONTRACT LABOR	631.00	11,427.23	5,000.00	(6,427.23)	226.5
51-40-370 SALES TAX	3,155.16	15,043.85	13,200.00	(1,843.85)	114.0
51-40-440 POSTAGE	.00	3,007.54	1,000.00	(2,007.54)	300.8
51-40-460 MAINTENANCE & SUPPLIES	302.90	31,752.53	14,000.00	(17,752.53)	226.8
51-40-470 VEHICLE EXPENSE	94.50	3,655.12	2,500.00	(1,155.12)	146.2
51-40-475 FUEL EXPENSE	1,020.29	16,329.18	4,320.00	(12,009.18)	376.0
51-40-480 COMPUTER EXPENSE	.00	86.10	610.00		523.90	14.1
51-40-510 WATER TESTS	1,224.00	10,662.05	7,500.00	(3,162.05)	142.2
51-40-610 EQUIPMENT MAINTENANCE	411.59	7,751.82	20,000.00		12,248.18	38.8
51-40-650 PROFESSIONAL SERVICES	812.50	4,875.00	5,021.00		1,146.00	81.0
51-40-680 TRAVEL	.00	.00	700.00		700.00	.0
51-40-900 BAD DEBT EXPENSE	.00	.00	300.00		300.00	.0
TOTAL WATER EXPENDITURES	31,819.56	335,637.52	217,844.00	(117,793.52)	154.1
TOTAL FUND EXPENDITURES	31,819.56	335,637.52	217,844.00	(117,793.52)	154.1
NET REVENUE OVER EXPENDITURES	8,374.76	(94,285.02)	.00		94,285.02	.0

**TOWN OF HUACHUCA CITY
REVENUES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING JUNE 30, 2019**

SEWER FUND

	<u>PERIOD ACTUAL</u>	<u>YTD ACTUAL</u>	<u>BUDGET</u>	<u>UNEXPENDED</u>	<u>PCNT</u>
REVENUE					
52-30-200 SEWER SERVICES	23,328.91	158,485.30	113,658.00	(44,807.30)	139.4
52-30-300 CONNECTION FEES	.00	.00	500.00	500.00	.0
52-30-950 WF SAVINGS TRANSFERS IN	.00	.00	45,281.00	45,281.00	.0
TOTAL REVENUE	<u>23,328.91</u>	<u>158,485.30</u>	<u>159,439.00</u>	<u>973.70</u>	<u>99.4</u>
TOTAL FUND REVENUE	<u>23,328.91</u>	<u>158,485.30</u>	<u>159,439.00</u>	<u>973.70</u>	<u>99.4</u>

TOWN OF HUACHUCA CITY
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING JUNE 30, 2019

SEWER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
SEWER EXPENDITURES					
52-40-100 PERSONNEL SERVICES	9,726.50	85,727.16	70,835.00	(15,092.16)	121.4
52-40-105 OVERTIME	349.20	2,347.11	1,000.00	(1,347.11)	234.7
52-40-130 EMPLOYEE BENEFITS	2,445.20	28,239.31	41,863.00	13,423.69	87.8
52-40-340 UTILITIES	354.03	7,220.79	.00	(7,220.79)	.0
52-40-380 CONTRACT LABOR	531.00	18,007.92	3,600.00	(14,407.92)	500.2
52-40-440 POSTAGE	.00	20.28	.00	(20.28)	.0
52-40-480 MAINTENANCE AND SUPPLIES	691.33	11,181.43	10,000.00	(1,181.43)	111.8
52-40-470 VEHICLE EXPENSE	.00	1,960.21	2,500.00	539.79	78.4
52-40-475 FUEL	992.93	9,663.92	4,320.00	(5,243.92)	221.4
52-40-480 COMPUTER EXPENSE	.00	57.80	500.00	442.40	11.5
52-40-516 ADEQ FEES	.00	.00	3,000.00	3,000.00	.0
52-40-810 EQUIPMENT MAINTENANCE	.00	4,657.23	5,000.00	442.77	91.1
52-40-830 SEWER CHEMICALS	.00	532.50	.00	(532.50)	.0
52-40-850 PROFESSIONAL SERVICES	812.50	24,387.55	7,021.00	(17,366.55)	347.4
52-40-702 SEWAGE POND COMPLIANCE	.00	3,275.76	10,000.00	6,724.24	32.8
52-40-900 BAD DEBT EXPENSE	.00	.00	200.00	200.00	.0
TOTAL SEWER EXPENDITURES	15,902.89	197,078.75	159,439.00	(37,639.75)	123.6
TOTAL FUND EXPENDITURES	15,902.89	197,078.75	159,439.00	(37,639.75)	123.6
NET REVENUE OVER EXPENDITURES	7,424.22	(38,613.45)	.00	38,613.45	.0

**TOWN OF HUACHUCA CITY
REVENUES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING JUNE 30, 2019**

GARBAGE FUND

	<u>PERIOD ACTUAL</u>	<u>YTD ACTUAL</u>	<u>BUDGET</u>	<u>UNEXPENDED</u>	<u>PCNT</u>
REVENUE					
54-30-200 SALES RECEIPTS	11,417.00	137,157.05	126,748.00	(10,409.05)	108.2
54-30-950 WF SAVINGS TRANSFERS IN	.00	.00	44,615.00	44,615.00	.0
TOTAL REVENUE	<u>11,417.00</u>	<u>137,157.05</u>	<u>171,283.00</u>	<u>34,105.95</u>	<u>80.1</u>
TOTAL FUND REVENUE	<u>11,417.00</u>	<u>137,157.05</u>	<u>171,283.00</u>	<u>34,105.95</u>	<u>80.1</u>

TOWN OF HUACHUCA CITY
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING JUNE 30, 2019

GARBAGE FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
GARBAGE EXPENDITURES					
54-40-100 PERSONNEL SERVICES	.00	21,355.99	40,156.00	18,800.01	53.2
54-40-105 OVERTIME	.00	.00	250.00	250.00	.0
54-40-130 EMPLOYEE BENEFITS	.00	6,738.67	12,436.00	3,697.33	70.3
54-40-280 INSURANCE	.00	7,981.92	10,000.00	2,038.08	79.8
54-40-380 CONTRACT LABOR	10,512.80	66,385.02	.00	(66,385.02)	.0
54-40-450 EQUIPMENT/SUPPLIES	.00	5,900.77	15,000.00	9,099.23	39.3
54-40-480 SUPPLIES	.00	95.78	1,000.00	904.22	9.6
54-40-470 VEHICLE EXPENSE	.00	12,152.50	2,500.00	(9,652.50)	488.1
54-40-475 FUEL	.00	3,539.73	1,900.00	(1,639.73)	186.3
54-40-610 EQUIPMENT MAINTENANCE	.00	1,576.70	.00	(1,576.70)	.0
54-40-850 AUDIT	.00	.00	6,021.00	6,021.00	.0
54-40-821 TOWN TRASH SERVICE	.00	32,182.58	42,000.00	9,837.44	76.6
54-40-840 GARBAGE CAPITAL OUTLAY	.00	.00	40,000.00	40,000.00	.0
TOTAL GARBAGE EXPENDITURES	10,512.80	159,889.64	171,283.00	11,393.36	93.4
TOTAL FUND EXPENDITURES	10,512.80	159,889.64	171,283.00	11,393.36	93.4
NET REVENUE OVER EXPENDITURES	904.40	(22,712.59)	.00	22,712.59	.0

**TOWN OF HUACHUCA CITY
REVENUES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING JUNE 30, 2019**

LANDFILL FUND

	<u>PERIOD ACTUAL</u>	<u>YTD ACTUAL</u>	<u>BUDGET</u>	<u>UNEXPENDED</u>	<u>PCNT</u>
<u>REVENUE</u>					
55-30-100 INTEREST EARNINGS	.00	.00	250.00	250.00	.0
55-30-200 SALES - LANDFILL	108,273.77	1,268,804.71	1,274,912.00	6,107.29	99.5
55-30-201 LATE PENALTIES	.00	.00	1,000.00	1,000.00	.0
55-30-205 MISC.REVENUE	.00	1,225.00	500.00	(625.00)	204.2
55-30-208 ROLL-OFF TRUCK FUND	.00	.00	50,000.00	50,000.00	.0
55-30-210 TIPPING FEES	11,233.58	132,770.41	130,000.00	(2,770.41)	102.1
TOTAL REVENUE	119,507.35	1,402,800.12	1,456,762.00	53,961.88	95.3
<u>SOURCE 38</u>					
55-38-400 SALE OF FIXED ASSETS	.00	.00	120,000.00	120,000.00	.0
55-38-405 RECYCLE	.00	3,001.40	2,000.00	(1,001.40)	150.1
TOTAL SOURCE 38	.00	3,001.40	122,000.00	118,998.60	2.5
TOTAL FUND REVENUE	119,507.35	1,405,801.52	1,578,762.00	172,960.48	89.0

TOWN OF HUACHUCA CITY
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING JUNE 30, 2019

LANDFILL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
LANDFILL EXPENDITURES					
55-40-100 PERSONNEL SERVICES	12,979.10	171,630.82	369,838.00	198,207.18	48.4
55-40-102 NEW HIRE	.00	70.00	.00	(70.00)	.0
55-40-105 OVERTIME	1,531.50	8,951.85	8,000.00	(951.85)	111.9
55-40-110 UNIFORM EXPENSE	282.82	5,192.97	7,000.00	1,807.03	74.2
55-40-130 EMPLOYEE BENEFITS	5,387.04	78,958.55	147,105.00	68,146.45	53.7
55-40-250 ADVERTISING	.00	470.74	250.00	(220.74)	188.3
55-40-285 BANK COSTS/FEES	3,354.51	38,884.56	15,000.00	(21,884.56)	245.8
55-40-280 INSURANCE	.00	9,611.48	38,000.00	28,388.54	28.7
55-40-280 OFFICE SUPPLIES	.00	821.73	250.00	(371.73)	248.7
55-40-337 PROPERTY LEASE	47,800.00	571,200.00	571,193.00	(7.00)	100.0
55-40-340 UTILITIES	1,378.50	14,418.22	13,000.00	(1,418.22)	110.9
55-40-350 SAFETY EQUIPMENT	.00	.00	250.00	250.00	.0
55-40-380 CONTRACT LABOR	380.88	22,740.78	28,000.00	5,259.22	81.2
55-40-385 CONTRACT SERVICES ENTEC	.00	476.37	25,000.00	24,523.63	1.9
55-40-480 MAINTENANCE & SUPPLIES	3,085.08	65,848.85	35,000.00	(30,848.85)	187.6
55-40-470 VEHICLE EXPENSE	78.10	295.10	500.00	204.90	58.0
55-40-475 FUEL EXPENSE	3,454.81	71,540.56	77,855.00	6,314.44	91.9
55-40-480 COMPUTER EXPENSE	48.88	2,170.82	2,000.00	(170.82)	108.6
55-40-500 BUILDING MAINTENANCE	.00	26,044.73	250.00	(25,794.73)	10417.
55-40-510 LAB FEES	.00	2,316.00	5,000.00	2,684.00	46.3
55-40-515 ENGINEERING SERVICES	.00	34,676.20	5,000.00	(29,676.20)	883.5
55-40-516 ADEQ FEES	2,714.79	11,203.19	15,000.00	3,796.81	74.7
55-40-610 EQUIPMENT MAINTENANCE	20,583.73	148,418.78	60,000.00	(88,418.78)	244.0
55-40-650 PROFESSIONAL SERVICES/AUDIT	812.50	12,300.52	6,021.00	(6,279.52)	204.3
55-40-880 TRAVEL - TRAVEL/TRAINING	.00	102.13	250.00	147.87	40.9
55-40-705 CAPITAL LEASE	6,784.89	90,750.88	95,000.00	4,249.32	95.5
55-40-840 LANDFILL CAPITAL OUTLAY	.00	(28,404.04)	3,000.00	32,404.04	(980.1)
55-40-841 ROLL-OFF TRUCK G.F. REIMBURSE	.00	.00	50,000.00	50,000.00	.0
55-40-855 METHANE MONITORING	.00	2,655.87	3,000.00	344.13	88.5
TOTAL LANDFILL EXPENDITURES	110,428.51	1,357,922.94	1,578,762.00	220,839.06	88.0
TOTAL FUND EXPENDITURES	110,428.51	1,357,922.94	1,578,762.00	220,839.06	88.0
NET REVENUE OVER EXPENDITURES	9,078.84	47,878.58	.00	(47,878.58)	.0

**TOWN OF HUACHUCA CITY
REVENUES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING JUNE 30, 2019**

		CAMP NACO				
		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
REVENUE						
73-30-850	GRANT REVENUES	.00	.00	10,000.00	10,000.00	.0
	TOTAL REVENUE	.00	.00	10,000.00	10,000.00	.0
	TOTAL FUND REVENUE	.00	.00	10,000.00	10,000.00	.0

**TOWN OF HUACHUCA CITY
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING JUNE 30, 2019**

		CAMP NACO				
		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>EXPENDITURES</u>						
73-40-860	AUTHORIZED EXPENDITURES	.00	822.34	10,000.00	9,177.66	8.2
	TOTAL EXPENDITURES	.00	822.34	10,000.00	9,177.66	8.2
	TOTAL FUND EXPENDITURES	.00	822.34	10,000.00	9,177.66	8.2
	NET REVENUE OVER EXPENDITURES	.00	(822.34)	.00	822.34	.0



**SAFETY • RESPECT • INTEGRITY • TEAMWORK
EXCELLENCE • STEWARDSHIP • ASTONISHMENT**

ESTIMATE NUMBER	48991 B
CLIENT ORDER	
CLIENT NUMBER	0054171
DATE	07/19/2019
AGMT/PSO/WO #	
EXPIRATION DATE	08/18/2019
REVISION TITLE	A

SOLD TO

TOWN OF HUACHUCA CITY
500 NORTH GONZALES BLVD
HUACHUCA CITY AZ 85616-9610

SHIP TO

MAKE	MODEL	SERIAL #	EQUIP #	WARRANTY	ID NUMBER
CATERPILLAR	613C WW	092X02290	1143	NOT CURRENT	
QUANTITY	ITEM	DESCRIPTION	UNIT PRICE	EXTENSION	

EMPIRE THANKS YOU FOR THE OPPORTUNITY TO ESTIMATE THIS REPAIR. THIS IS ONLY AN ESTIMATE, A FIRM QUOTE WILL BE GIVEN AFTER DISASSEMBLY AND INSPECTION OF PARTS AND REUSE GUIDELINES APPLIED.

ANY QUESTIONS OR CONCERNS PLEASE CONTACT YOUR PRODUCT SUPPORT REPRESENTATIVE.

09 REMOVE, RECON, INSTALL RADIATOR

PARTS INCLUDE: REPLACEMENT OF RADIATOR CAP, ALL HOSES, HOSE CLAMPS & SEALS ASSOCIATED WITH THE RADIATOR.

MISC. CHARGES INCLUDE VENDOR CLEANING AND TESTING THE RADIATOR, AFTERCOOLER AND OIL COOLER CORES.

TOTAL PARTS	1351.16
TOTAL LABOR	1471.20
TOTAL MISC	2413.20
SEGMENT 09 TOTAL	5235.56

10 REMOVE & INSTALL ENGINE

PARTS INCLUDE: ALL INTAKE AIR HOSES AND CLAMPS, ALL AFTERCOOLER AIR HOSES AND CLAMPS, AIR FILTERS, EXHAUST PIPE TO TURBO CLAMP, ENGINE MOUNTS AND HARDWARE.

TOTAL PARTS	4456.46
TOTAL LABOR	4658.80
TOTAL MISC	0.00
SEGMENT 10 TOTAL	9115.26

12 RECONDITION ENGINE LEVEL 3

BASED ON A RUNNING NON-FAILED ENGINE.

ALL BEARINGS, SEALS, RINGS, FUEL PUMP, INJECTORS, HEAD RECONDITION, TURBO RECONDITION, AND PERFORMANCE CHECK OF ENGINE TO ENSURE SPEC IS WITHIN 3% OF RATED HP.



**SAFETY • RESPECT • INTEGRITY • TEAMWORK
EXCELLENCE • STEWARDSHIP • ASTONISHMENT**

ESTIMATE NUMBER	48991 B
CLIENT ORDER	
CLIENT NUMBER	0054171
DATE	07/19/2019
AGMT/PSO/VO #	
EXPIRATION DATE	08/18/2019
REVISION TITLE	A

MAKE	MODEL	SERIAL #	EQUIP #	STATUS	ID NUMBER
CATERPILLAR	613C WW	092X02290	1143	NOT CURRENT	
QUANTITY	ITEM	DESCRIPTION		UNIT PRICE	EXTENSION
		MISC. CHARGE INCLUDES DYNO FEE.			

TOTAL PARTS	18657.62
TOTAL LABOR	11769.60
TOTAL MISC	1200.00
SEGMENT 12 TOTAL	31627.22

**LU REFILL MACHINE
REFILL OILS**

TOTAL PARTS	229.97
TOTAL LABOR	0.00
TOTAL MISC	0.00
SEGMENT LU TOTAL	229.97

**MH TRANSPORT MACHINE
LOCATION: 600 N SKYLINE DR, HUACHUCA CITY**

**ROUND TRIP TRANSPORT FROM AND TO THE ABOVE
LOCATION.**

TOTAL PARTS	0.00
TOTAL LABOR	0.00
TOTAL MISC	1200.00
SEGMENT MH TOTAL	1200.00

**MM TEST/CHECK & ADJUST MACHINE
TEST AND ADJUST ALL PRESSURES AND SETTINGS.**

TOTAL PARTS	0.00
TOTAL LABOR	490.40
TOTAL MISC	0.00
SEGMENT MM TOTAL	490.40

**PC DOCUMENTATION PAPERWORK
15% PARTS DISCOUNT COVERED BY MAJOR COMPONENT**



**SAFETY • RESPECT • INTEGRITY • TEAMWORK
EXCELLENCE • STEWARDSHIP • ASTONISHMENT**

ESTIMATE NUMBER	48991 B
CLIENT ORDER	
CLIENT NUMBER	0054171
DATE	07/19/2019
AGMT/PSO/WO #	
EXPIRATION DATE	08/18/2019
REVISION TITLE	A

MAKE	MODEL	SERIAL #	EQUIP #	METER READING	ID NUMBER
CATERPILLAR	613C WW	092X02290	1143	NOT CURRENT	
QUANTITY	ITEM	DESCRIPTION	UNIT PRICE	EXTENSION	

REBUILD INCENTIVE PROGRAM.

-1	CMK	MARKETING PROG	3,704.28	-3,704.28
----	-----	----------------	----------	-----------

TOTAL PARTS	0.00
-------------	------

TOTAL LABOR	0.00
-------------	------

TOTAL MISC	-3704.28
------------	----------

SEGMENT PC TOTAL	-3704.28
------------------	----------

ENVIRON. FEE	0.00
STATE/COUNTY TAX	1,726.81
CITY/OTHER TAX	736.02

TOTAL ESTIMATE	46,656.96
-----------------------	------------------

EXPIRATION DATE	08/18/2019
------------------------	-------------------

Client Approval:

Signature

Date

TERMS:

CLIENT ACKNOWLEDGES THAT THIS QUOTATION IS SUBJECT TO PRICE CHANGES AND AVAILABILITY OF GOODS. MACHINE SALES PAYMENTS ARE DUE NET 10; ALL OTHERS NET 30. UNLESS OTHERWISE AGREED IN WRITING BY A VICE PRESIDENT OF EMPIRE SOUTHWEST, LLC ("EMPIRE"), THE PURCHASE OF GOODS (INCLUDING, BUT NOT LIMITED TO, NEW AND USED EQUIPMENT, ATTACHMENTS, PARTS AND TECHNOLOGY) OR SERVICES FROM EMPIRE WILL BE GOVERNED SOLELY BY EMPIRE'S TERMS AND CONDITIONS OF SALES AND SERVICE (THE "SALES AND SERVICE TERMS"), WHICH ARE AVAILABLE AT WWW.EMPIRE-CAT.COM/SALESSERVICE/TERMS, AND THE RENTAL OF EQUIPMENT FROM EMPIRE WILL BE GOVERNED SOLELY BY EMPIRE'S RENTAL TERMS AND CONDITIONS (THE "RENTAL TERMS"), WHICH ARE AVAILABLE AT WWW.EMPIRE-CAT.COM/RENTAL/TERMS, OR SUCH OTHER SUCCESSOR WEBSITES AT WHICH EMPIRE POSTS ITS SALES AND SERVICE TERMS AND ITS RENTAL TERMS (COLLECTIVELY, THE "TERMS") FROM TIME TO TIME. A HARD COPY OF THE TERMS IS AVAILABLE UPON WRITTEN REQUEST TO TERMS.CONDITIONS@EMPIRE-CAT.COM. EMPIRE'S TERMS ARE HEREBY INCORPORATED BY REFERENCE INTO THIS DOCUMENT AND ALL OTHER DOCUMENTS RELATED TO YOUR PURCHASE OF GOODS OR SERVICES FROM EMPIRE OR THE RENTAL OF EQUIPMENT FROM EMPIRE. BY PURCHASING GOODS OR SERVICES FROM EMPIRE, DELIVERING EQUIPMENT TO EMPIRE FOR SERVICE, OR RENTING EQUIPMENT FROM EMPIRE, YOU AGREE TO BE BOUND BY EMPIRE'S TERMS EXACTLY AS WRITTEN. UNLESS OTHERWISE AGREED IN WRITING BY A VICE PRESIDENT OF EMPIRE, CLIENT IS RESPONSIBLE FOR ALL DISASSEMBLY AND REASSEMBLY CHARGES. BECAUSE IT IS IMPOSSIBLE TO DETERMINE THE EXTENT OF WEAR ON INTERNAL COMPONENTS, ADDITIONAL LABOR AND PARTS MAY BE REQUIRED FOLLOWING DISASSEMBLY.

ELITE & SALES SERVICE

Elite Sales And Service

ESTIMATE	#95
TOTAL	\$22,926.01

TOWN OF HUCHUCA CITY

CONTACT US

670 S. HIGHWAY 80
BENSON, AZ 85602

(520) 586-3339

elitesalesandservice@gmail.com

ESTIMATE

Service:	amount
WATER PULL	
WATER PULL	
HRS	
ENGINE REPLACEMENT	\$10,125.00
REMOVE AND REPLACEMENT ENGINE. SWITCH PARTS THAT ARE NOT ON NEW ENGINE.	
TRANSPORT	\$620.48
TRANSPORT TO SHOP	
Materials:	amount
ENGINE	\$11,218.23
OIL	\$77.00
COOLANT	\$168.96
SHOP SUPPLIES	\$250.00
FREIGHT	\$466.34
Subtotal	\$22,926.01
Total	\$22,926.01

ELITE SALES SERVICE

Elite Sales And Service

ESTIMATE	#95
TOTAL	\$22,926.01

TOWN OF HUCHUCA CITY

CONTACT US

670 S. HIGHWAY 80
BENSON, AZ 85602

(520) 586-3339

elitesalesandservice@gmail.com

ESTIMATE

Services	Amount
WATER PULL	
WATER PULL	
HRS	
ENGINE REPLACEMENT	\$10,125.00
REMOVE AND REPLACEMENT ENGINE. SWITCH PARTS THAT ARE NOT ON NEW ENGINE.	
TRANSPORT	\$620.48
TRANSPORT TO SHOP	
Materials	Amount
ENGINE	\$11,218.23
OIL	\$77.00
COOLANT	\$168.96
SHOP SUPPLIES	\$250.00
FREIGHT	\$466.34
Subtotal	\$22,926.01
Total	\$22,926.01

MEMORANDUM OF UNDERSTANDING
BETWEEN
TOWN OF HUACHUCA CITY
AND
HUACHUCA CITY COMMUNITY GARDEN, INC.

RECITALS

Whereas, the Town of Huachuca City has an interest in the health and well-being of its citizens to include the availability of healthy food and promoting a healthy lifestyle, and

Whereas, the Town of Huachuca City is located in a food desert and many of its residents have limited access to fresh produce, and

Whereas, the Town of Huachuca City has an interest in creating and maintaining community spaces that benefit its citizens and create stronger community connections, and

Whereas, the Town of Huachuca City desires to help its citizens learn sustainable skills to increase access to fresh produce, and

Whereas, the Huachuca City Community Garden, Inc., henceforth referred to as "HCCG," is a non-profit corporation whose goals include increasing access to fresh produce in our communities of Huachuca City and Whetstone by growing and distributing it at no cost to those in need, teaching healthy eating and gardening techniques, and developing educational gardens in our community, and

Whereas, the Huachuca City Council has already granted approval for the creation of a garden on the land directly behind (north) of the library, and

Whereas, the HCCG has the expertise to plan and maintain such a garden and its goals coincide with the goals of the Town of Huachuca City and those of the Huachuca City Library, and

Whereas, the proposed garden will have a tangible impact on the health and well-being of the Huachuca City/Whetstone Communities.

NOW THEREFORE, THE TOWN OF HUACHUCA CITY AND THE HCCG AGREE THAT:

I. STATEMENT OF PURPOSE

The HCCG will seek funding for, plan, install and maintain a garden area for the Town of Huachuca City on the land behind and north of the Huachuca City Library with the objective of teaching gardening techniques, producing fresh vegetables and fruit, and increasing community well-being through the creation of a new community space.

II. RESPONSIBILITIES

A. In furtherance of the purpose stated above, the Town of Huachuca City hereby agrees to the following:

1. The Town of Huachuca City will allow the HCCG use of the land (approximately 2 acres) behind and north of the library, located at 506 N. Gonzalez Blvd for the purpose of creating a garden space, which will serve the community through teaching and production.

2. The Town of Huachuca City will provide access to water free of charge—from the library—as necessary to maintain the garden.

3. The Town of Huachuca City will provide trash receptacles (2 cans) and provide for trash service in the garden area as it does in the other town parks.

4. The Town of Huachuca City will maintain any permanent structures in the garden area as well as walkways and trees. The Town of Huachuca City will also provide general liability and casualty insurance coverage for the garden area and all permanent structures in the garden area, as it does for all property of the Town.

5. The Town of Huachuca City will provide weed control and mowing of grass in undeveloped areas surrounding the garden. HCCG will be notified and be present if chemical spraying of weeds is to be done.

6. The Town of Huachuca City, through the Huachuca City Library, will assist with planning, coordinating, and executing educational classes and workshops in the garden area. All such classes will be considered library programming.

7. The garden remains property of the town and a town asset. It will also be open to the public as are the other parks. By executing this Agreement, the Town grants a revocable license to HCCG to operate the garden, as herein described.

B. In furtherance of the purpose stated above, the HCCG hereby agrees to the following:

1. HCCG will obtain grant money or other funding for development of the garden, structures and fencing. This MOU goes into effect contingent upon obtaining funding.

2. Once funding has been obtained, the HCCG will develop landscape design through consultation with subject matter experts.

3. HCCG will ensure all plans are properly staffed through town officials. Final design will be submitted to appropriate town officials for approval prior to commencement of any work.

4. HCCG will oversee and coordinate installation of the garden. All structures, permanent or temporary, will be coordinated through the town building official and all work will be completed by licensed contractors. All permanent structures, fixtures, landscaping and other improvements shall become property of the Town, upon completion.

5. HCCG will maintain all garden areas except permanent structures and walkways.

6. HCCG will conduct educational classes/workshops. All such workshops/classes will be free of charge and will be considered an extension of library programming. As such, scheduling of classes and workshops will be coordinated with the library director.

7. All produce harvested will be made available and distributed throughout the communities of Huachuca City and Whetstone.

8. HCCG will maintain general liability insurance for its officers, members and volunteers. None of its officers, members or volunteers shall be considered employees of the Town. Attendees of classes/workshops will be considered recreational invitees of the Town for liability insurance purposes, as such classes/workshops are library programming. Public visitors to the park will also be considered recreational invitees of the Town, as the property will remain a public space belonging to the Town.

III. VOLUNTARY TERMINATION

Both parties agree to the following terms and conditions:

This Memorandum of Understanding (MOU) will begin upon HCCG's receipt of funding, and will remain in effect until December 31, 2023, unless sooner terminated by either of the parties, as provided herein. This Agreement is renewable, at the mutual option of the parties, for additional one-year periods of time.

Either party may voluntarily terminate this Agreement without cause by providing notice to the other party, in writing, declaring its intent to terminate. A voluntary termination shall be submitted with not less than 120 days' notice to the other party.

IV. TERMINATION FOR CAUSE

Either party may terminate this MOU for failure to meet the obligations as set forth for the parties. Such notice shall require 10 business days' advance written notice of the specific alleged default, with an additional 10 business days' opportunity to cure the alleged default.

V. TERMINATION REQUIREMENTS

Should this MOU be terminated by non-renewal, voluntary termination, or termination for cause, any temporary structures will be removed by HCCG. Any permanent structures, fixtures and landscaping will remain in place as property of the Town.

VI. SEVERABILITY

If any provision of the Agreement is held illegal, unenforceable, or invalid, the legality, enforceability, and validity of the other provisions shall not by such ruling be affected or impaired. The unaffected provisions of the Agreement shall continue in full force and effect and shall be binding upon the parties hereto.

VII. MODIFICATION

Any modification of this Agreement must be in writing and signed by both parties.

VIII. NOTICE TO PARTIES

All notices, requests, demands and any other communications shall be made in writing.

IX. GOVERNING LAW AND VENUE

The terms and conditions of the Agreement shall be governed by and interpreted in accordance with the laws of the State of Arizona. Venue for any dispute resolution proceedings of any kind shall be in Cochise County, Arizona.

X. COMPLIANCE WITH NON-DISCRIMINATION AND IMMIGRATION LAWS

Neither Party shall discriminate against any employee or invitee of either Party or any other individual in any way because of that person's age, race, creed, color, religion, sex, genetic information, disability, familial status, political affiliation or national origin in the course of carrying out the duties pursuant to this Agreement. To the extent applicable, the parties shall comply with all applicable state and federal statutes and regulations, governing Equal Employment Opportunity and Non-Discrimination, including, but not limited to, Title VII of the Civil Rights Act of 1964, as amended, the Age Discrimination in Employment Act, and the Americans with Disabilities Act, which mandates that all persons, regardless of race, religion, handicap, color, age, sex, political affiliation or national origin shall have equal access to employment opportunities. At all times during the term of this Agreement, the parties shall comply with all state and federal immigration laws applicable to the employment of their respective employees, the requirements of A.R.S. § 41-4401, and with the e-verification requirements of A.R.S. § 23-214(A).

XI. CANCELLATION

This Agreement is subject to cancellation by the Town for conflict of interest without penalty or further obligation as provided by A.R.S. 38-511, the pertinent provisions of which are fully incorporated herein by reference.

XII. INDEMNITY

Huachuca City Community Garden agrees to defend, hold harmless, and indemnify the Town, its elected and appointed officials, officers, employees, and agents against all losses, claims, actions, judgements, and all liability for injury to persons, including wrongful death, damage to property, or both occurring during or in consequence of the performance of this MOU where such injury or damage is related to or claimed to be related to any defect in the services delivered to the public by the Huachuca City Community Garden or to the actions, inaction, or negligence, partial or entire of the Huachuca City Community Garden, its members, contractors, volunteers, or agents. Indemnity hereunder shall not be required if the damage, injury or death is caused by the act, omission, negligence, misconduct or other fault of the Town, its officers, officials, agents, or employees in the performance of this Agreement.

XIII. ASSIGNMENT

This Agreement is non-assignable in whole or in part by either party without the written consent of the other party.

XIV. THIRD-PARTY BENEFICIARIES

Only the parties may enforce this Agreement. The parties do not intend through this Agreement to confer enforceable rights on any non-party or create any third-party beneficiaries.

XV. ENTIRE AGREEMENT

This document constitutes the entire agreement between the parties with respect to the subject matter contained herein and shall supersede any and all previous proposals, discussions or agreements either oral or written. Any items, to include expenses and responsibilities, that are not covered under this agreement will be negotiated between the parties and will be reasonable and consistent with the terms contained within this Agreement. The Agreement shall not be modified or amended except by written instrument signed by a duly authorized representative of each party.

XVI. EXECUTION OF AGREEMENT

This Agreement may be executed in counterparts and with electronic signatures, which shall have the same effect as though signed in pen and ink.

XVII. NO JOINT VENTURE

Employees of the Town shall not become employees of HCCG by virtue of this Agreement; and the employees of HCCG shall not become employees of the Town by virtue of this Agreement. Nothing in this Agreement shall be construed to create any partnership or joint agency relationship between the Town and HCCG.

XVIII. RECITALS

The Recitals on the first page of this Agreement are incorporated herein as specific terms hereof.

This Agreement is hereby approved by the respective parties:

Town of Huachuca City

_____, Date: _____
By: Donna Johnson Vice Mayor

Huachuca City Community Garden, Inc.

_____, Date: _____
By: Holly Weichelt President

Memo: Town Savings Accounts

July 23, 2019

Town staff is working to establish (7) savings accounts for Town funds. Staff is waiting for Wells Fargo corporate to complete the new account process. Once established funds will be transferred from the Town's main bank account, therefore making a large difference on our main account balance.

- **Water-** For FY 18-19 water fund lost a total of \$94,285.02. Since the new rates began on 4/1/19 water has been making a profit monthly. However for the FY water lost \$94k. The new rates will not recover any funds lost previously on water. Monthly profits (*since April 2019*) for a total of **\$21,829.16** will be deposited into the water savings account.
- **Sewer-** For FY 18-19 sewer fund lost a total of \$38,613.45. Since the new rates began on 4/1/19 sewer has been making a profit monthly. However for the FY water lost \$38k. The new rates will not recover any funds lost previously on sewer. Monthly profits (*since April 2019*) for a total of **\$21,704.82** will be deposited into the water savings account.
- **Landfill-** For the FY 18-19 the landfill made a profit of \$47,876.58 after all expenses, including the payment to the general fund. The Town has on hand a check for \$84,711.62 from public surplus. \$81,550 of this \$84k check is from the sale of landfill equipment. \$81,550 of the check funds will be deposited into the landfill savings account, the remaining \$3,161.62 will be deposited into the Town's general fund. A total of **\$129,426.58** will be deposited into the landfill savings accounts. When landfill equipment is purchased, such as the roll-off truck or front-end loader, funds will be transferred from the Landfill savings to Landfill regular for the purchases.
- **HURF-**As approved at the July 11th Council meeting on Resolution 2019-23 any landfill arrears monies will be deposited into the HURF account not to exceed \$139,418.06. The HURF budget for FY 18-19 was \$147,752. Staff will be depositing **\$8,333.94** into the HURF account as well as any landfill arrears received.

- **Police vehicles**-To be received from PublicSurplus.com **\$4,690**. Beginning 7/1/19 all funds received from vehicles surplus sold from the police department (*both impound & staff vehicles*) will be placed into a police vehicles savings account. Note: PublicSurplus funds are received by the Town generally 3 months after the sale.
- **Holiday Fund**- The Town has **\$2,472.14** on hand from closing out the old Christmas basket account. These monies were included in this year's budget, so that all transactions from this new account would be tracked. This is not Town money, but will be tracked by the accountants and auditors. It will also require a PO and approval for any expenditure of funds. Any holiday funds received from the former fire chief case will be deposited into this account.
- **Garbage-CD \$25,000**-This \$25k is funds received from the sale of the old trash containers & old trash trucks. Staff is looking for the best term on a 5 year CD for this, as it will be a long term investment should the Town ever decide to bring back its own garbage service.

Total transfer to savings accounts from Town's main bank account:

\$21,829.16 (water) + \$21,704.82 (sewer) + \$47,876.58 (landfill) + \$8,333.94 (HURF) + \$25,000 (garbage)= **\$124,744** transfer to savings

Transfer to savings from checks in hand: \$81,550 (landfill) + \$2,472.14 (holiday fund)= **\$84,022.14**

Transfer to savings from coming checks: (police surplus) **\$4,690**

Notes:

- *Town financial reports run one month behind. Ex: We will not know July 2019 profit/loss until the financial report in August 2019.*
- *Available profits will be transferred to savings accounts on a monthly basis beginning August 2019.*
- *Public Surplus checks are paid out quarterly. It generally takes three months for the Town to receive proceeds from the sales of vehicles/equipment.*

- *Water/Sewer Revenues are very seasonal. Watch for water/sewer revenues to decrease drastically with the end of summer water season.*
- *Garbage is a one-time transaction for \$25,000. Garbage billing is now an administrative fee and any profits on this fee will go to the general fund as it is no longer an enterprise fund.*



hvu@huachucacityaz.gov

 **Authenticated by wells Fargo.com**  **Valid Signature**

From: john.f.musto@wellsfargo.com
To: mwilliams@huachucacityaz.gov, hvu@huachucacityaz.gov
Sent: Jul 23, 2019 4:56:30 PM UTC
Subject: New Accounts
Attached: Commerical Signature Card_signed.pdf (106 kb)

Hello Ha and Matthew,

The new accounts have been set up and are now ready to be used. Our treasury team is working on the CEO set up and that should be done by end of this week, if not, early next week. The accounts can be accessed at the branch to move money by one of the account signers.

Attached is the signature card should you need to reference the account numbers. Let me know if you need anything else.

Thank you!

John

John Musto
Relationship Manager, AVP

Wells Fargo Government Banking
100 W Washington St, 20th Floor | Phoenix, AZ 85003
MAC S4101-204
Tel 602-378-5806 | Cell 480-294-4850

John.f.musto@wellsfargo.com

wellsfargo.com/commercialbanking

This message may contain confidential and/or privileged information. If you are not the addressee or authorized to receive this for the addressee, you must not use, copy, disclose, or take any action based on this message or any information herein. If you have received this message in error, please advise the sender immediately by reply e-mail and delete this message. Thank you for your cooperation

 **Email Encryption Provided by Wells Fargo.**

Copyright 2013 Wells Fargo. All rights reserved

Hugh A. Walker, Enterprises, Inc. (An Arizona Corporation) _____

June 26, 2019

File No. HCL2018-01, Change Order#2

Mr. Matthew Williams
City Manager
Town of Huachuca City
500 N. Gonzales Blvd.
Huachuca City, AZ 85616

Subject: Request for Change Order#2, Recondition MW-1

Dear Matthew:

On February 14, 2018 the City of Huachuca (HC) authorized HAWE to conduct a groundwater study to collect data, as requested by ADEQ, to determine the current hydrology, groundwater historical flow and depth to groundwater. This information was to be used to determine the new location of MW-1 (Currently MW-1 is located in the middle of the expansion new liner) and if a new cross-gradient well will be needed to confirm to ADEQ's requirements to horizontally expand the landfill under a new landfill permit.

During February 2019 Hoque and Associates (HA), groundwater hydrologist consultant for the City, conducted a follow up visit and inspection of MW-1 after QED attempted to install a new groundwater pump in MW-1 February 20, 2019. HA confirmed QED's observation that MW-1 had debris in the well. This debris not only could inhibit determining depth to groundwater but could affect groundwater quality reporting as well. HA recommended that MW-1 be redeveloped (remove the debris and silt in the bottom of the well). In addition, HA recommended that the well be resurveyed by a licensed surveyor as required by ADEQ. All this needs to be done for the City to collect the necessary semi-annual groundwater samples used in the required groundwater reporting to ADEQ.

Remember the purpose of this activity is to provide ADEQ with the requested depth to groundwater data for them to proceed with processing the City of Huachuca Solid Waste Facility Plan for the expansion of the existing landfill with the new one.

Estimated Cost to complete:

1. MW-1 Slit Removal and Top of Casing Survey.....\$5,500

If you agree to the change order, please sign in the space provided below and return the signed page to me. As always, if you should have any questions, please call the undersigned at (602) 885-8323.

Regards,



Hugh A. Walker

Principal
HAWE

Enclosures:

AGREED:

Matthew Williams

Date _____



Town of Huachuca City

The Sunset City

500 N Gonzales Blvd • Huachuca City, Arizona 85616

Phone: (520) 456-1354 • TDD: (520) 456-1353 • Fax: (520) 456-2230

RESOLUTION NO. 2019-25

A RESOLUTION OF THE MAYOR AND COMMON COUNCIL OF THE TOWN OF HUACHUCA CITY, COCHISE COUNTY, ARIZONA, AUTHORIZING THE INSTALLATION OF TWO STOP SIGNS AT THE INTERSECTION OF MOHAVE AND NAVAJO STREETS.

WHEREAS, pursuant to Town Code Section 10.10.100 the Town Council may “designate through streets, intersections where stops are required, and intersections where vehicles shall yield the right-of-way; and

WHEREAS, Town staff has recommended installation of two stop signs at the intersection of Mohave and Navajo Streets; and

WHEREAS, the Council, having considered the recommendation of Town staff, finds that it would be in the interest of public safety to install the stop signs.

NOW, THEREFORE, BE IT RESOLVED by the Huachuca City Town Council that the Town shall install two stop signs at the intersection of Mohave and Navajo Streets.

BE IT FURTHER RESOLVED that Town staff is directed to take all steps and spend all funds, necessary and proper, to carry out the purpose of this Resolution.

PASSED AND ADOPTED by the Mayor and Council of the TOWN OF HUACHUCA CITY this 25th day of July, 2019.

Johann Wallace, Mayor

ATTEST:

APPROVED AS TO FORM:

Janine Collins, Town Clerk

Thomas Benavidez, Town Attorney

Town Manager's Report

July 15, 2019

Chiricahua Clinic- The Chiricahua mobile clinic will be set up in the Senior Center parking lot on Wednesday, August 7th. More information and flyers to come soon.

FY 18-19 Closeout Report- Town staff will be presenting to Council the FY 2018-19 close out report at the August 8, 2019 Council meeting.

Savings Accounts- Town staff is waiting for Wells Fargo to finish the establishment of (7) savings accounts. This accounts include:

- Water
- Sewer
- Landfill
- HURF
- Police vehicles
- Holiday Fund
- Garbage-CD \$25,000

Active Shooter Training- HCPD in conjunction with Cochise County Sheriff's office will be doing an active shooter training for Town employees on Wednesday, July 24th from 1pm-4pm at Town Hall. Town hall & library will be closed for this training from 1pm-5pm. The landfill will remain open.

Senior Center flooring- The flooring project at the Senior Center has been completed. Feel free to come by and check it out.

Caterpillar 613 repairs- The 613 scraper had a cracked fuel tank, and a rental scraper had to be obtained until the tank could be repaired by a certified tank welder.

Caterpillar 613 waterpull engine- The engine on the Caterpillar 613 water pull needs a rebuild/replacement. The Town has owned this 613 since 2000, and it currently has over 8,000 on it. Town staff will be asking Council to surplus this 613, and another purchased.

Employee raises- All full time Town employees received a 1% raise on the 7/14 pay period. Many employees had not received a raise in 5+ years. Minimum wage increases to \$12 on 1/1/20 which will effect part time staff.

PSPRS Debt-Staff is preparing a presentation on PSPRS debt for the August 8th Council meeting. Staff will formulate a plan for Council approval.

Town Clerk- Janine Collins was appointed Town Clerk at the 7/11 Council meeting.

Finance Clerk's

- Bank Balance as of July 12, 2019-\$492,776.81
- New Allocations of Positions as of July 2019

- a. Finance Clerk-75% Landfill, 25% Admin
 - b. Three Public Works Employees-45% Water, 45% Sewer, 10% Public Works
 - c. Public Works/Landfill Supervisor-50% Landfill, 22.5% Water, 22.5% Sewer, 5% Public Works
- Legal Cost as of July 2019
100% Council Budget
- Audit & Accounting Cost as of July 2019
 - a. 50% Admin
 - b. 25% Landfill
 - c. 12.5% Water
 - d. 12.5% Sewer
- Postage Cost as of July 2019
 - a. 25% Admin
 - b. 25 % Sewer
 - c. 25% Water
 - d. 25% Landfill

***Please keep in mind; Need to reduce spending. Keep cost down.**

Thank you.

Police- : Hello Team, here are some updates on your Police Department, Records Department and Animal Control Officers.

Officers are currently taking vacations and participating in training opportunities. HCPD and SVPD conducted Active Shooter training at the Huachuca City Elementary School on 15-16 July, 2019. This training is a new approach towards engaging (not staging) the shooter. Ofc Arnett has been promoted to the Training Corporal. To my knowledge, this is the first time this rank has been used at HCPD. HCPD also has Intoxilyzer 9000 Training (new version of breath tester). Corporal Arnett has recently completed General Instructor School. HCPD's newest hire (Miriam Bear) will start the Academy on 29 July, 2019. HCPD is excited to bring our first female in many years onto the force. It has been approximately 15 years.

All Grant reimbursements were current by the end of the previous fiscal year. The \$2,500.00 GOHS School Zone signs have been turned over to the Huachuca City Elementary School. Photo op forthcoming.

Staff continues to identify issues with SEACOM and to work with their staff to resolve these issues. Line of Sight (Radio Communications) for the Tower is an issue that will be worked on with Town staff and SEACOM. HCPD will explore the option of moving our repeater to the Tower on Skyline.

I have met with senior leadership throughout the county regarding the topic of a Critical Incident Response Team. We are due to sign an MOU (Memorandum of Understanding) between all agencies in July of 2019. More on that later.
It will help protect the Town at no additional cost.

Anyone requesting assistance from your Police Department should contact SEACOM directly. This insures that the incident is documented and the investigation process begins immediately.

There are numerous Town events that will need to be supported by your Police Department in the near future. National Night Out / Back to School is next.
Radar Certification has been completed. (Hand Held and Vehicle mounted).

Records:

Our records department consists of two part time employees: Paul Dunn and Brandye Thorpe. They are responsible for processing the daily workflow created by our officers, making sure that our records are complete and accurate, as well as answering the phones, taking requests for records from the public, and assisting administrative personnel when needed. They have recently begun assisting with fingerprinting when there is no officer available, as well as preparing the fingerprint cards first. With their diligent help, records is becoming more organized and running more smoothly.

Animal Control:

Currently, the Animal Shelter carry's two Part Time employees.
Your two remaining ACO's are Rebecca Sizemore and Gerald Hursh. Your Animal Shelter continues to experience great challenges over the coming months. The Shelter is permanently closed until further notice.
The animals will continue to be transported to the Sierra Vista Animal Shelter by our Animal Control Officers. The IGA with the Sierra Vista Animal Shelter and the Town of Huachuca City has been successfully renewed.

Thank you!

Chief

James L. Thies HC-1

Whetstone Fire-No report provided

Library Report-

1. During the month of June 2019 1,727 people visited the library to include:
 - 7 Adult Events (48 attendees)
 - 9 Children's classes/events (105 attendees)
2. Summer Reading and Summer Splash will conclude on July 26.

3. Working on MOU with the Huachuca City Community Garden (HCCG) to develop the garden area behind the library. If approved, they will apply for funding and maintain/manage the garden for us.
4. HCCG has also been bringing produce to the library twice a week for distribution. It has been well received by the community and offers our residents the opportunity to have fresh produce without driving to Sierra Vista.
5. Hosted a Hep A vaccination clinic in late June and early July. Approximately 15 folks were vaccinated.
6. July 4th Celebration went well. Will conduct an AAR and prepare thank-you letters.
7. Communicating with your Pet - a seminar conducted by the Hulls, authors of *Spirits of the Southwest*, went extremely well. It filled up quickly. We placed patrons on a wait list and will host another event, giving them priority.
8. Flooring is done in the Senior Center. Hooray! Currently University of Arizona, Cooperative Extension is conducting Adult Nutrition Classes there once a week. Hope to have grand-opening mid-August.
9. Back-to-School Fair will be on Wed, July 31st from 5-7 pm. SW Gas is sponsoring our event again this year. National Night Out will be held in conjunction with the fair.

See Back for Upcoming Events

10. Upcoming events (all events are at library except as noted):

Date	Event	Time
Jul 26	Summer Reading/Summer Splash End	
Jul 31 st	Eat Smart Workshop (Sr Ctr)	10:00 am
Jul 31 st	Back to School/National Night Out	5:00 pm
Aug 1 st	Medicare Counseling	11:00 am
Aug 3 rd	Gardening Seminar	1:00 pm
Aug 5 th	First Day of School	
Aug 5 th	Healthy Huachuca Committee Mtg	5:30 pm
Aug 7 th	Chiricahua Mobile Health Center	8:30 am – 4:00 pm

Public works Foreman/Landfill

To: Town Manager.
 From: Public works Foreman and Landfill Supervisor.
 Subj: *Work load*

1. All Daily rounds have been completed at all Well Sites, Sewer Ponds, and Landfill.
2. All Monthly, Quarterly Samples for the Holding Ponds have been pulled and sent to Tucson.
3. The PM Service for 750 Hours on the D6T Track Dozer is schedule on July 24th.
4. Repair's to the fuel tank and 500 hour service has been completed on the 613C Scraper, and Purchase Order Number 87260 to replace all the wear blades on the bucket.
5. Purchase Number 87260 to restock all the Cab Filters on the D6T Track and 816K Packer.
6. All Commercial and Residential water meters in the process of reading for billing, Purchase Order Number 87197 has been process for twelve new residential meters.
7. The 613C Water Wagon is down for engine repairs, Bids have been placed for repairs.
8. Repairs are in work on the Five Ton Water Truck that we use as back up for the 613C Water Wagon.
9. Public works continues to cut and clean weeds, grass throughout Huachuca City.

James A Halterman
Public Works Supervisor

BUILDING OFFICIAL

Building Dept.

A total of 11 (26 YTD) permits were issued for the 2nd quarter of 2019 for a total valuation of \$99,883.23 (\$261,848.89 YTD). \$2,887.55 (\$7,775.13 YTD) were collected in fees. The break-down of the 2nd quarter permits are as follows:

Roof Repairs/Replacement	2
Commercial Remodeling/Improvements	6
House Remodeling/Improvements	3

Update on Power Distribution Upgrade

In June 2019, Council voted to move forward with Granite Peak Electric to reroute the IT sub-panel to the Town Hall meter and split the power cost between Town Hall and the Police Department. Before moving forward with this project, we need to determine how the backup generator will respond because it will require a full power shutdown to Fire/Police Departments during the final hookups. I am in the process of coordinating this test. Once it is determined the generator is responding properly, we will proceed with the sub-panel reroute project.

Zoning Dept.

The Politi's, owners of Southwest Motors, wish to expand their used car lot to include auto service work to the general public. In addition, they want to install a 100-foot communications tower in the rear portion of their lot to allow better communication between their Huachuca City and Sierra

Vista offices. They plan to offer internet service to the Town from this tower as well. The additional auto service work and the installation of a communications tower required a CUP hearing before the Planning and Zoning Commission and final approval of Council. The public hearing was conducted on July 3 and Council approved the project at their July 11 regular meeting. The Politi's will now move forward with their auto repair services and will submit a building application for the tower installation in the near future.

Respectfully submitted,

Dr. Jim Johnson, PhD, CBO, CCI
Building Official/Zoning Administrator

SVMPO/SLRP/TAC-